



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

Office Order

Date: - 01/08/2024

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in Basic Science And Humanities department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2023-24 from 1<sup>st</sup> August 2024.

Sr. No.	Name of Members	Designation
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative
4	Prof.Patil R. S. (Assi. Prof. Basic Science And HumanitiesDept .)	Member
5	Prof. Desai R. S. (Assi. Prof. Basic Science And HumanitiesDept .)	Member
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member
7	Mr. Mane A. D. (Student – Boy)	Boys Student Representative
8	Ms. Karande D. B. (Student – Girl)	Girl Student Representative



*Principal*

Principal

Shree Santkrupa Institute of Engg. & Tech.  
Ghogaon, Tal: Karad, Dist. Satara

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai &amp; Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 01/08/2024

**Departmental Advisory Board – BS&H**

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
5	Prof. Desai R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Mane A. D. (Student – Boy)	Boys Student Representative	
8	Ms. Karande D. B. (Student – Girl)	Girl Student Representative	

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Department: Basic Science And Humanities**

**Notice**

**Date: -24/08/2024**

**To - All Members**

All Members of the Departmental **Advisory Board** of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 26/08/2024 at 12:30 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis, students feedback
3. Review of last 5-year CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2023-24.
5. To discuss the preparation with respect to NAAC Accreditation.
6. To discuss the IQAC review mechanism for academic activities.
7. Implementation of NEP 2020 Syllabus for A.Y. 2024-25
8. Any other points with permission from the chair.



**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Copy to following DAB member

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
5	Prof. Desai R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Mane A. D. (Student - Boy)	Boys Student Representative	
8	Ms. Karande D. B. (Student - Girl)	Girls Student Representative	





SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 26/08/2024**

Date: - 28/08/2024

Venue: - BS&H HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Basic Science and Humanities department meeting was conducted on 26/08/2024 at 12:30pm in BS&H HOD Cabin for Academic Year 2024-25 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points are discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 14/02/2024 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 20/02/2024. DAB reviewed that action taken report and approved.

**2. Review of previous semester overall result analysis and students feedback.**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2024-25, She presented overall subject wise result analysis of last year exams. As universities started offline exams last year, few students secure below average marks in a few subjects. Few students have failed in a few subjects. Board members analyzed these results and engaged in discussion on the reason behind that poor result in a few subjects. It was suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students' growth in internal exams etc Board members engaged in reviewing students feedback of last year and detailed discussion was held on points raised in students' feedback.

Proposer: Board Members



Secunder: Prof. Aute S. S.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**3. Review of last 5-year CO-PO mapping and attainment achieved.**

Prof. Aute S. S. have presented a compile report of course outcome, CO PO mapping and CO PO attainments which was achieved in Last 5 years. Board members analyzed all this data and also the verified all E Dairy and course files.

Prof. Shinde S. M. gave suggestions about how to map CO-PO more efficiently and increase the attainment by implementing some action plan. Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points were decided unanimously.

Proposer: Prof. Shinde S. M.

Secunder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2024-25.**

The Department Head presented the department's goals and objectives for the academic year 2023-24.

She presented an admission status, activities executed and curriculum of the BS&H Department.

The all Board members were engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality of the curriculum to align with emerging trends and advancements. Promoting student engagement in various activities etc

**5. To discuss the preparation with respect to NAAC Accreditation.**

Prof. Shinde S. M. informed status of work with respect to NAAC Accreditation also present last 5-year data which was collected for NAAC. She informed about Institute will submit the IIQA report for NAAC very soon and explained how NAAC will complete the accreditation process. Board members verified and collected all last 5 years departmental data for NAAC. Prof. Shinde S. M. had given some suggestions on how to prepare and present data with respect to NAAC.

After discussion, the above points were decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.





SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**6. To discuss the IQAC review mechanism for academic activities.**

HOD Prof. Aute S. S. informed about IQAC has implemented an online review mechanism to monitor syllabus coverage, students' attendance, students feedback, internal exams result analysis etc. By the end of the month, every faculty has to submit the above data on IQAC drive. IQAC committee will conduct students' feedback every month and verify all filled data. After evaluation IQAC team will perform remedial action if required. Board members appreciated that initiative.

**7. Implementation of NEP 2020 Syllabus for A.Y. 2024-25.**

HOD Prof. Aute S. S. informed about implementation of NEP 2020 Syllabus to First Year B. Tech. University has implied syllabus from last year. Our Institute has received Syllabus from university. In syllabus new four subjects have emerged. Board members have suggested about implementation of NEP 2020 Syllabus to first year.

**8. Any other points with permission from the chair.**

Formal discussion was held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested implementing all necessary activities as per our practice such as students' attendance and assessments, Student Induction Program, mentor meet, remedial lectures and conduction of lectures and practicals as per time table.

As per syllabus Mrs. Patil P. B. advised about involvement of students on emerging trends and advanced technologies. She said we should increase the problem solving attitude and logical thinking ability of students.

Proposer: Mrs. Patil P. B.

Secunder: Prof.Aute S. S.





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 0400  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
5	Prof. Desai R. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Mane A. D. (Student - Boy)	Boys Student Representative	
8	Ms. Karande D. B. (Student - Girl)	Girls Student Representative	







SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI


PRINCIPAL  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 30/08/2023**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Due to poor results in few subjects, it is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students growth in internal exams etc	Informed faculty to conduct extra lectures, give question banks, counseling fail students for regular study in mentor meet, analyze students growth in internal exams etc
2	Prof. Shinde S. M. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan	Inform all staff about how to map CO-PO more efficiently and increase the attainment by implementing some action plan.
3	Board members has given some suggestion on how to prepare and present data with respect to NAAC	Informed staff about suggestion given by board members related to how to prepare and present data with respect to NAAC
4	Board members have suggested about implementation of NEP 2020 Syllabus to first year.	Informed staff about implementation of NEP 2020 Syllabus to first year.
5	As per syllabus Mrs. Patil P. B. advised to give seminar topic on emerging trends and advanced technologies	Inform seminar subject teachers to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies



  
Head HOD  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



# डॉ. बाबासाहेब आंबेडकर तंत्रशास्त्र विद्यापीठ, लोणेरे

Dr. Babasaheb Ambedkar Technological University, Lonere

विद्याविहार, लोणेरे-रायगड 402 103 (महाराष्ट्र) Vidyavihar, Lonere - Raigad 402 103 (Maharashtra)

Tel: (02140) 275142 Student Helpline: 02140 - 275212

Website: [www.dbatu.ac.in](http://www.dbatu.ac.in), E-mail: [registrar@dbatu.ac.in](mailto:registrar@dbatu.ac.in)

Dr. Arvind W. Kiwelekar

Registrar

डॉ. अरविंद वा. किवळेकर

कुलसचिव

DBATU/REG/AC/ENGG/2024-25/198C

Date: 19/07/2024

## Academic Calender – All Engineering UG, PG\* Courses

### Odd Semester (AY 2024-2025)

Sr. No.	Activity	Commencement Date	Concluding Date	Total Days
1	Commencement of Classes	01 <sup>st</sup> August 2024	22 <sup>nd</sup> November 2024	90
2	Mid Semester Examination	26 <sup>th</sup> September 2024	01 <sup>st</sup> October 2024	5
3	End of Classes	--	22 <sup>nd</sup> November 2024	--
4	Practical/ Seminar/ Mini Project Examination	25 <sup>th</sup> November 2024	29 <sup>th</sup> November 2024	5
5	End Semester Examination	02 <sup>nd</sup> December 2024	26 <sup>th</sup> December 2024	22
6	Vacations to Faculty and Technical Staff	24 <sup>th</sup> December 2024	12 <sup>th</sup> January 2025	20
7	Result Declaration	--	28 <sup>th</sup> January 2025	--
8	Commencement of Classes for Next semester	20 <sup>th</sup> January 2025	--	--
Holidays (2024)	15th August	Republic Day		
	15th August	Parsi New Year		
	07th September	Ganesh Chaturthi		
	16th September	Eid-e-Milad		
	02nd October	Mahatma Gandhi Jayanti		
	12th October	Dasara		
	01st November	Diwali (Laxmi Pujan)		
	02nd November	Diwali (Bali Pratipada)		
	15th November	Guru Nanak Jayanti		
25th December	Christmas			

\* Only for PG students admitted in AY 2024-2025



Dr. A W Kiwelekar  
I/c Registrar

Copy for information: Hon'ble Vice-Chancellor

Copy to:

1. Academic Section

2. Affiliated Institutes/Colleges

3. Controller of Examination



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Department: Basic Science And Humanities**

**Notice**

Date: -09/02/2024

**To - All Members**

All Members of **Departmental Advisory Board** of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 14/02/2024 at 12:30 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous semester overall result analysis, students feedback
3. To discuss on Students participation in various competition.
4. To discuss syllabus, Academic calendar, teaching learning process for FY students etc
5. To discuss about the preparation with respect to SSR submission for NAAC Accreditation.
6. To discuss Student Engagement and Experiential Learning.
7. Any other points with permission from chair.

HOD  
**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
**HON. DR. USHA A. JOHARI**

**SECRETARY**  
**HON. MR. PRASUN A. JOHARI**

**PRINCIPAL**  
**DR. SWANAND B. KULKARNI**

Copy to following DAB member

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science and Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assit. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Santkrupa Jr. College, Ghogaon)	Academic Representative	
4	Prof. Patil T. S. (Assit.. Prof. Basic Science And Humanities Dept .)	Member	
5	Prof. Attarkar S. S. (Assit. Prof. Basic Science And Humanities Dept .)	Member	
6	Mrs. Karade M. A. ( Assit.. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Shaikh M. B. (Student – Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student – Girl)	Girls Student Representative	

Ghogaon, Tal: Karad, Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050

Website: [www.sietghogaon.org](http://www.sietghogaon.org) Email: [ssietdegree@gmail.com](mailto:ssietdegree@gmail.com), [1215principal@msbte.com](mailto:1215principal@msbte.com)



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 14/02/2024**

**Date: - 14/02/2024**

**Venue: - BS&H HOD Cabin**

**Time: - 12:30 pm to 02:00 pm**

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 14/02/2024 at 02:30pm in BS&H HOD Cabin for Academic Year 2023-24 Even sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Aute S. S. read minutes of previous meeting held on 09/08/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 11/08/2023. DAB review that action taken report and approved.

**2. Review of previous semester overall result analysis, students feedback .**

Respected HOD Prof. Aute S. S. welcome all members present in second DAB meeting of A.Y. 2023-24, She presented overall subject wise result analysis of last year (Second Sem) exams. Board members suggested implementing all activities which were decided for getting good results such as remedial lectures, practice test, extra homework etc. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in student feedback.

**3. To discuss on Students participation in various competition.**

Prof. Patil P. B. informed that we need to increase our First Year students participation in various state level and national Level competitions like paper presentation, project competition, conferences etc. He said now days so many institution Organize various competitions so our students should grab these opportunities. These are the good platforms where students can show their talents also they can learn through this journey.

After discussions board members suggested to motivate students for participate in various state level and



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

national Level competitions like paper presentation, project competition, conferences etc

**4. To discuss revised syllabus, Academic calendar, teaching learning process for FY students etc.**

Formal discussion is held on syllabus copy for second semester and preparation of department academic calendar as per Academic Calendar published by DBATU. Board members advised to prepare a fixed load distribution and class time table as per the guidelines given by IQAC.. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.

**5. To discuss about the preparation with respect to SSR submission for NAAC Accreditation.**

Prof. Shinde S. M. informed the status of work with respect to NAAC Accreditation. As per the discussion held at IQAC meeting and as per the last date of SSR Submission in the month of Feb 2024. Principal Dr. Kulkarni S.B informed that our institute will submit SSR in third week of February. Before that Institute will conduct detail mock test of all 7 criteria's and after review and mock test we can submit SSR. Prof. Shinde S. M. suggested to take detail review on departmental data, make some necessary changes and compile data accordingly.

She also suggested to take responsibilities and participate in academic as well as infrastructural related work on which we need to start working after submission of SSR. After discussion, above points are decided unanimously.

Proposer: Prof. Shinde S. M.

Seconder: Prof. Aute S. S.

**6. To discuss Student Engagement and Experiential Learning.**

HOD Prof. Aute S. S. informed about admission strength in First Year. She has given more emphasis on Student Engagement and Experiential Learning. The Faculty Representative provided an update on student engagement initiatives within the First year. The Board members discussed the importance of providing students with opportunities for hands-on experience, internships, and research projects. They



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

also emphasized the significance of fostering a supportive and inclusive learning environment. The Board members suggested organizing student-led events, mentorship programs, and industry visits to enhance student engagement and promote holistic development. As per syllabus Mrs. Patil P. B. advised to give a seminar topic on emerging trends and advanced technologies. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**7. Any other points with permission from chair.**

Formal discussion is held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested to implement all necessary academic activities regularly. Prof. Patil P. B. suggested to arrange industrial visits, expert lectures and workshops as much as possible and prepare necessary academic documents with respect to LIC visit in the month of May 2024.

Proposer: Prof. Patil P. B.

Secunder: Prof. Aute S. S.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai &amp; Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science and Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assit. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Santkrupa Jr. College, Ghogaon)	Academic Representative	
4	Prof. Patil T. S. (Assit.. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Attarkar S. S. (Assit. Prof. Basic Science And Humanities Dept.)	Member	
6	Mrs. Karade M. A. ( Assit.. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Shaikh M. B. (Student – Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student – Girl)	Girl Student Representative	





SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWAJAND B. KULKARNI

### Action Taken Report – DAB Meeting on 20/02/2024

HOD Prof. Aute S. S. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1.	Board members suggested to motivate students for participate in various state level and national level competitions	Informed departmental technical committee member and class teachers to motivate students for participate in various state level and national level competitions
2.	Prof. Shinde S. M. suggested to take detail review on departmental data, make some necessary changes and compile data accordingly and take responsibilities and participate in academic as well as infrastructural related work	Informed staff about preparation of departmental data and compilation. Submit SSR on 16/02/2024 successfully. Also assigned responsibilities to staff and informed them to take active participation in academic as well as infrastructural related work
3.	Prof. Patil P. B. suggested to arrange industrial visits, expert lectures and workshops as much as possible and prepare necessary academic documents with respect to LIC visit	Planned industrial visits and expert lectures. Also, start preparation with respect to LIC visit.

HOD



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: Basic Science And Humanities**

**Notice**

**Date: -07/08/2023**

**To - All Members**

All Members of the Departmental **Advisory Board** of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 09/08/2023 at 12:30 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis, students feedback
3. Departmental Goals and Objectives for A.Y. 2023-24.
4. To discuss the preparation with respect to NAAC Accreditation.
5. To discuss the IQAC review mechanism for academic activities.
6. Any other points with permission from the chair.



**HOD**

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466

University Code : 6466

MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S

**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil T. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
5	Prof. Attarkar S. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
6	Mrs. Karade M. A. (Assit. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Shaikh M. B. (Student – Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student – Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6406  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 09/08/2023**

Date: - 09/08/2023

Venue: - BS&H HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 09/08/2023 at 12:30pm in BS&H HOD Cabin for Academic Year 2023-24 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points are discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 27/03/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 29/03/2023. DAB reviewed that action taken report and approved.

**2. Review of previous semester overall result analysis and students feedback.**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2023-24, She presented overall subject wise result analysis of last year exams. As universities started offline exams last year, few students secure below average marks in a few subjects. Few students have failed in a few subjects. Board members analyzed these results and engaged in discussion on the reason behind that poor result in a few subjects. It was suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students' growth in internal exams etc Board members engaged in reviewing students feedback of last year and detailed discussion was held on points raised in students' feedback.

Proposer: Board Members



Seconder: Prof. Aute S. S.



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
**HON. DR. USHA A. JOHARI**

**SECRETARY**  
**HON. MR. PRASUN A. JOHARI**

**PRINCIPAL**  
**DR. SWANAND B. KULKARNI**

**3. Review of last 5-year CO-PO mapping and attainment achieved.**

Prof. Aute S. S. have presented a compile report of course outcome, CO PO mapping and CO PO attainments which was achieved in Last 5 years. Board members analyzed all this data and also they verified all E Dairy and course files.

Prof. Shinde S. M. gave suggestions about how to map CO-PO more efficiently and increase the attainment by implementing some action plan. Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points were decided unanimously.

Proposer: Prof. Shinde S. M.

Secunder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2023-24.**

The Department Head presented the department's goals and objectives for the academic year 2023-24. She presented an admission status, activities executed and curriculum of the BS&H Department. The all Board members were engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality of the curriculum to align with emerging trends and advancements. Promoting student engagement in various activities etc

**5. To discuss the preparation with respect to NAAC Accreditation.**

Prof. Shinde S. M. informed status of work with respect to NAAC Accreditation also present last 5-year data which was collected for NAAC. She informed about Institute will submit the IIQA report for NAAC very soon and explained how NAAC will complete the accreditation process. Board members verified and collected all last 5 years departmental data for NAAC. Prof. Shinde S. M. had given some suggestions on how to prepare and present data with respect to NAAC.

After discussion, the above points were decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

Ghogaon, Tal: Karad, Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050

Website: [www.santkrupa.org](http://www.santkrupa.org) Email: [ssletdegree@gmail.com](mailto:ssletdegree@gmail.com), [1215principal@msbte.com](mailto:1215principal@msbte.com)



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
**HON. DR. USHA A. JOHARI**

**SECRETARY**  
**HON. MR. PRASUN A. JOHARI**

**PRINCIPAL**  
**DR. SWANAND B. KULKARNI**

**6. To discuss the IQAC review mechanism for academic activities.**

HOD Prof. Aute S. S. informed about IQAC has implemented an online review mechanism to monitor syllabus coverage, students' attendance, students feedback, internal exams result analysis etc. By the end of the month, every faculty has to submit the above data on IQAC drive. IQAC committee will conduct students' feedback every month and verify all filled data. After evaluation IQAC team will perform remedial action if required. Board members appreciated that initiative.

**7. Any other points with permission from the chair.**

Formal discussion was held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested implementing all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table.

As per syllabus Mrs. Patil P. B. advised to give a seminar topic on emerging trends and advanced technologies. She said we should increase the problem solving attitude and logical thinking ability of students.

Prof. Patil T. S. introduce new college website and vendor information who prepare and handle our college website as per the expectation of NAAC. After discussion, the above points were decided unanimously.

Proposer: Mrs. Patil P. B.

Seconder: Prof.Aute S. S.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Following DAB members were present for the meeting.

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science and Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assit. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Santkrupa Jr. College, Ghogaon)	Academic Representative	
4	Prof. Patil T. S. (Assit.. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Attarkar S. S. (Assit. Prof. Basic Science And Humanities Dept.)	Member	
6	Mrs. Karade M. A. ( Assit.. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Shaikh M. B. (Student - Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student - Girl)	Girl Student Representative	





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 11/08/2023**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Due to poor results in few subjects, it is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students growth in internal exams etc	Informed faculty to conduct extra lectures, give question banks, counseling fail students for regular study in mentor meet, analyze students growth in internal exams etc
2	Prof. Shinde S. M. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan	Inform all staff about how to map CO-PO more efficiently and increase the attainment by implementing some action plan.
3	Board members has given some suggestion on how to prepare and present data with respect to NAAC	Informed staff about suggestion given by board members related to how to prepare and present data with respect to NAAC
4	As per syllabus Mrs. Patil P. B. advised to give seminar topic on emerging trends and advanced technologies	Inform seminar subject teachers to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies



Head  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Office Order**

**Date: - 01/08/2023**

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in Basic Science And Humanities department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2022-23 from 17<sup>th</sup> October 2022.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative
4	Prof.Patil T. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member
5	Prof. Attarkar S. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member
7	Mr. Shaikh M. B. (Student – Boys)	Boys Student Representative
8	Miss. Sutar A. M. (Student – Girl)	Girl Student Representative



  
**Principal**

Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

Date: - 01/08/2023

**Departmental Advisory Board – BS&H**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil T. S. (Assi. Prof. Basic Science And HumanitiesDept )	Member	
5	Prof. Attarkar S. S. (Assi. Prof. Basic Science And HumanitiesDept )	Member	
6	Mrs. Karade M. A. ( Assi. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Shaikh M. B. (Student – Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student – Girl)	Girl Student Representative	



Principal  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: Basic Science And Humanities**

**Notice**

**Date: -07/08/2023**

**To - All Members**

All Members of the Departmental Advisory Board of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 09/08/2023 at 12:30 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis, students feedback
3. Departmental Goals and Objectives for A.Y. 2023-24.
4. To discuss the preparation with respect to NAAC Accreditation.
5. To discuss the IQAC review mechanism for academic activities.
6. Any other points with permission from the chair.

**HOD**

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1998

DTE Code EN 6465  
University Code : 6465  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof.Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof.Patil T. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
5	Prof. Attarkar S. S. (Assi. Prof. Basic Science And HumanitiesDept.)	Member	
6	Mrs. Karade M. A. (Assit. Prof. Basic Science And HumanitiesDept.)	Member	
7	Mr. Shaikh M. B. (Student - Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6406  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

Minutes of Meeting – DAB Meeting on 09/08/2023

Date: - 09/08/2023

Venue: - BS&H HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 09/08/2023 at 12:30pm in BS&H HOD Cabin for Academic Year 2023-24 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

Following points are discussed in the meeting as per the agenda ---

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 27/03/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 29/03/2023. DAB reviewed that action taken report and approved.

**2. Review of previous semester overall result analysis and students feedback.**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2023-24, She presented overall subject wise result analysis of last year exams. As universities started offline exams last year, few students secure below average marks in a few subjects. Few students have failed in a few subjects. Board members analyzed these results and engaged in discussion on the reason behind that poor result in a few subjects. It was suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students' growth in internal exams etc Board members engaged in reviewing students feedback of last year and detailed discussion was held on points raised in students' feedback.

Proposer: Board Members

Secunder: Prof. Aute S. S.



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**3. Review of last 5-year CO-PO mapping and attainment achieved.**

Prof. Aute S. S. have presented a compile report of course outcome, CO PO mapping and CO PO attainments which was achieved in Last 5 years. Board members analyzed all this data and also they verified all E Dairy and course files.

Prof. Shinde S. M. gave suggestions about how to map CO-PO more efficiently and increase the attainment by implementing some action plan. Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points were decided unanimously.

Proposer: Prof. Shinde S. M.

Seconder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2023-24.**

The Department Head presented the department's goals and objectives for the academic year 2023-24. She presented an admission status, activities executed and curriculum of the BS&H Department.

The all Board members were engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality of the curriculum to align with emerging trends and advancements. Promoting student engagement in various activities etc

**5. To discuss the preparation with respect to NAAC Accreditation.**

Prof. Shinde S. M. informed status of work with respect to NAAC Accreditation also present last 5-year data which was collected for NAAC. She informed about Institute will submit the IIQA report for NAAC very soon and explained how NAAC will complete the accreditation process. Board members verified and collected all last 5 years departmental data for NAAC. Prof. Shinde S. M. had given some suggestions on how to prepare and present data with respect to NAAC.

After discussion, the above points were decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**6. To discuss the IQAC review mechanism for academic activities.**

HOD Prof. Aute S. S. informed about IQAC has implemented an online review mechanism to monitor syllabus coverage, students' attendance, students feedback, internal exams result analysis etc. By the end of the month, every faculty has to submit the above data on IQAC drive. IQAC committee will conduct students' feedback every month and verify all filled data. After evaluation IQAC team will perform remedial action if required. Board members appreciated that initiative.

**7. Any other points with permission from the chair.**

Formal discussion was held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested implementing all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table.

As per syllabus Mrs. Patil P. B. advised to give a seminar topic on emerging trends and advanced technologies. She said we should increase the problem solving attitude and logical thinking ability of students.

Prof. Patil T. S. introduce new college website and vendor information who prepare and handle our college website as per the expectation of NAAC. After discussion, the above points were decided unanimously.

Proposer: Mrs. Patil P. B.

Secunder: Prof.Aute S. S.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Following DAB members were present for the meeting.

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science and Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assit. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Santkrupa Jr. College, Ghogaon)	Academic Representative	
4	Prof. Patil T. S. (Assit.. Prof. Basic Science And Humanities Dept .)	Member	
5	Prof. Attarkar S. S. (Assit. Prof. Basic Science And Humanities Dept .)	Member	
6	Mrs. Karade M. A. ( Assit.. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Shaikh M. B. (Student - Boys)	Boys Student Representative	
8	Miss. Sutar A. M. (Student - Girl)	Girl Student Representative	



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai &amp; Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Action Taken Report – DAB Meeting on 11/08/2023**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Due to poor results in few subjects, it is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students growth in internal exams etc	Informed faculty to conduct extra lectures, give question banks, counseling fail students for regular study in mentor meet, analyze students growth in internal exams etc
2	Prof. Shinde S. M. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan	Inform all staff about how to map CO-PO more efficiently and increase the attainment by implementing some action plan.
3	Board members has given some suggestion on how to prepare and present data with respect to NAAC	Informed staff about suggestion given by board members related to how to prepare and present data with respect to NAAC
4	As per syllabus Mrs. Patil P. B. advised to give seminar topic on emerging trends and advanced technologies	Inform seminar subject teachers to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Office Order**

**Date: - 17/10/2022**

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in Basic Science And Humanities department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2022-23 from 17<sup>th</sup> October 2022.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member
7	Mr.Patil M. M. (Student – Boy)	Boys Student Representative
8	Miss.Yadav P. J.(Student – Girl)	Girl Student Representative



*[Handwritten Signature]*

**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6486  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

Date: - 17/10/2022

Departmental Advisory Board – BS&H

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr.Patil M. M. (Student – Boy)	Boys Student Representative	
8	Miss.Yadav P. J.(Student – Girl)	Girl Student Representative	



Principal  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: Basic Science and Humanities**

**Notice**

**Date: -31/10/2022**

**To - All Members**

All Members of the **Departmental Advisory Board** of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 02/11/2022 at 12:30 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous semester overall result analysis, students feedback
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2022-23.
5. To discuss the preparation with respect to NAAC Accreditation.
6. To discuss revised syllabus, Academic calendar, Student Induction Program, load distribution and time table etc.
7. Any other points with permission from the chair.

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWAMAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Patil M. M. (Student - Boy)	Boys Student Representative	
8	Miss. Yadav P. J. (Student - Girl)	Girl Student Representative	



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 02/11/2022**

Date: - 02/11/2022

venue: - BS&H HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 02/11/2022 at 12:30pm in BS&H HOD Cabin for Academic Year 2022-23 odd sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 26/04/2022 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 28/04/2022. DAB reviewed that action taken report and approved.

**2. Review of previous semester overall result analysis, students feedback.**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2022-23, She presented overall subject wise result analysis of last year (First Sem) exams. Board members appreciated that result and suggested to maintain that result in future and continue to implement all activities which were decided for getting good results. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in students feedback.

**3. Review of previous year subject's CO-PO mapping and attainment achieved.**

Prof.Sawant L. S. has presented course outcomes, CO PO mapping and CO PO attainments which were achieved in the previous academic year. Board members have checked and analyzed all E Dairy and course files.

Prof. Shinde S. M. suggests setting a new target level for each course and motivating staff to achieve that new target level.

Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points are decided unanimously.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Proposer: Prof. Shinde S. M.

Secunder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2022-23.**

The Department Head presented the department's goals and objectives for the academic year 2022-23. He presented an overview of the current first year curriculum. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality and relevance of the curriculum to align with emerging trends and advancements. Promoting student engagement, well-being, and academic success.

**5. To discuss the preparation with respect to NAAC Accreditation.**

Prof. Shinde S. M. informed status of work with respect to NAAC Accreditation also started collecting last 5-year data related to NAAC. As per the plan declared last year, the Institute is going to submit SSR at the end of this academic year 2022-23. Principal sir has decided to conduct a review meeting of all NAAC coordinators every week. Writing Qlm of each sub criteria is started and collecting data required for Qnm. He advised to start collecting all supporting data required for every sub criteria and upload it on the Institute website. After discussion, the above points are decided unanimously.

Proposer: Prof. Shinde S. M.

Secunder: Prof. Aute S. S.

**6. To discuss revised syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion is held on fixed load distribution, departmental academic calendar prepared as per Academic Calendar published by DBATU. Board members have suggested implementing all necessary activities as per our practice such as students' attendance and assessments, Student Induction Program, mentor meet, remedial lectures and conduction of lectures and practicals as per time table.

**7. Any other points with permission from the chair.**

.Prof. Aute S. S. informed all members that the Institute has started new diploma courses in the same Institute. We have started an Artificial Intelligence and Machine Learning , Mechatronics and Civil and Environmental Engineering branches which are advanced



Reg.No.MH/4775/ (Satara) Est. 27/06/1998

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Loners and MSBTE. Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

branches of CSE, ME, EE and CE. All board members appreciate that decision taken by the Institute. Board members comprehensively engaged in discussion on scope of this branch.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Patil M. M. (Student - Boy)	Boys Student Representative	
8	Miss. Yadav P. J. (Student - Girl)	Girl Student Representative	





Reg No MH/4775/ (Satara) Est. 27/06/1998

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

branches of CSE, ME, EE and CE. All board members appreciate that decision taken by the Institute. Board members comprehensively engaged in discussion on scope of this branch.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr. Patil M. M. (Student - Boy)	Boys Student Representative	
8	Miss. Yadav P. J. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 03/11/2022**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Prof. Shinde S. M. suggests setting a new target level for each course and motivating staff to achieve that targeted attainment.	HOD has informed all staff to set a new target level motivated to achieve that targeted attainment.
2	Board members advised to start collecting the last five year supporting data required for every sub criteria and upload it on the Institute website.	Informed staff to start collecting the last five year supporting data required for every sub criteria as per NAAC Accreditation.

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: Basic Science And Humanities**

**Notice**

**Date: -23/03/2023**

**To - All Members**

All Members of the Departmental Advisory Board of Basic Science And Humanities department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 27/03/2023 at 02:00 pm in BS&H HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. To discuss and approve the course outcome of first year subjects.
3. Review of previous semester overall result analysis, students feedback
4. To discuss syllabus, Academic calendar, teaching learning process for FY students etc.
5. To discuss department vision, mission, PEO statement.
6. To discuss Student Engagement and Experiential Learning.
7. Any other points with permission from the chair.

**HOD**  
**Head**  
Dept. of Basic Science & Humanities



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr.Patil M. M. (Student – Boy)	Boys Student Representative	
8	Miss.Yadav P. J.(Student – Girl)	Girl Student Representative	



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 27/03/2023**

Date: - 27/03/2023

Time: - 02:00 pm to 03:30 pm

Venue: - GS HOD Cabin

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 27/03/2023 at 2pm in BS&H HOD Cabin for Academic Year 2022-23 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 02/11/2022 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 03/11/2022. DAB reviewed that action taken report and approved.

**2. To discuss and approve the course outcome of first year subjects.**

HOD Prof. Aute S. S. presented course outcomes of first year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.

**3.Review of previous semester overall result analysis, students feedback .**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2022-23, She presented overall subject wise result analysis of last year (Second Sem) exams. Results were poor because of an offline exam after the pandemic. Board members suggested implementing all activities which were decided for getting good results such as remedial lectures, practice test, extra homework etc. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in student feedback.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 27/03/2023**

Date: - 27/03/2023

Time: - 02:00 pm to 03:30 pm

Venue: - GS HOD Cabin

Departmental Advisory Board of Basic Science And Humanities department meeting was conducted on 27/03/2023 at 2pm in BS&H HOD Cabin for Academic Year 2022-23 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 02/11/2022 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 03/11/2022. DAB reviewed that action taken report and approved.

**2. To discuss and approve the course outcome of first year subjects.**

HOD Prof. Aute S. S. presented course outcomes of first year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**3.Review of previous semester overall result analysis, students feedback .**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2022-23, She presented overall subject wise result analysis of last year (Second Sem) exams. Results were poor because of an offline exam after the pandemic. Board members suggested implementing all activities which were decided for getting good results such as remedial lectures, practice test, extra homework etc. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in student feedback.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

3. **To discuss revised syllabus, Academic calendar, teaching learning process for FY students etc.**

Formal discussion is held on syllabus copy for second semester and preparation of department academic calendar as per Academic Calendar published by DBATU. Board members advised to prepare a fixed load distribution and class time table as per the guidelines given by IQAC.. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.

4. **To discussion about department vision, mission, PEO statement**

HOD Prof. Aute S. S. made aware all members about revised Institute vision, mission and quality policy statements then present a draft copy of departmental vision, mission and PEO statement. Board members engaged in a comprehensive discussion about all these statements. After discussion all board members have given their approval for departmental vision, mission and PEO statement.

5. **To discuss Student Engagement and Experiential Learning.**

HOD Prof. Aute S. S. informed about admission strength in First Year. She has given more emphasis on Student Engagement and Experiential Learning. The Faculty Representative provided an update on student engagement initiatives within the First year. The Board members discussed the importance of providing students with opportunities for hands-on experience, internships, and research projects. They also emphasized the significance of fostering a supportive and inclusive learning environment. The Board members suggested organizing student-led events, mentorship programs, and industry visits to enhance student engagement and promote holistic development. As per syllabus Mrs. Patil P. B. advised to give a seminar topic on emerging trends and advanced technologies. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.

6. **Any other points with permission from the chair.**

Prof. Shinde S. M. informed about the Institute has appointed Mr. Hargude Sir as a NAAC consultant. He will help us with the preparation of NAAC.

After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Attarkar S. S.



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting.

The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD Basic Science And Humanities Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
5	Prof. Sawant L. S. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
6	Prof. Mote M. B. (Assi. Prof. Basic Science And Humanities Dept.)	Member	
7	Mr.Patil M. M. (Student – Boy)	Boys Student Representative	
8	Miss.Yadav P. J.(Student – Girl)	Girl Student Representative	





**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 29/03/2023**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Board members suggested implementing all activities which were decided for getting good results.	Informed to staff to take more efforts for improving second sem result of AY 2021-22
3	The Board members suggested organizing student-led events, mentorship programs, and industry visits to enhance student engagement and promote holistic development.	Inform staff about importance of providing students with opportunities for hands-on experience, internships, and research projects
4	As per syllabus Mrs. Patil P. B. advised to given seminar topic on emerging trends and advanced technologies	Inform seminar subject teachers to select seminar topic on emerging trends and advanced technologies

**Head**  
Dept. of Basic Science & Humanities  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/08/1998

DTE Code : EN 6466  
University Code : 6468  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRABUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI


**Office Order**

**Date: - 01/12/2021**

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in the General Science department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2021-22 from 01<sup>st</sup> December 2021.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Other Department Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member
7	Mr. Patil O. R. (Student - Boys)	Boys Student Representative
8	Miss. Salunkhe P. P. (Student - Girl)	Girl Student Representative



  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANGTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 01/12/2021

**Departmental Advisory Board – GS**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Other Department Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Patil O. R. (Student – Boys)	Boys Student Representative	
8	Miss. Salunkhe P. P. (Student – Girl)	Girl Student Representative	



**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est. :27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Department: General Science**

**Notice**

Date: -03/12/2021

To - All Members

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 06/12/2021 at 12:30 pm in GS HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis and student feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2021-22.
5. To discuss the preparation with respect to NAAC Accreditation.
6. To discuss revised syllabus, Academic calendar, Students Induction Program, load distribution and time table etc.
7. To discuss how to improve the quality of technical education.
8. Any other points with permission from the chair.

HOD  
Head  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1998

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Patil O. R. (Student - Boys)	Boys Student Representative	
8	Miss. Salunkhe P. P. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.:27/08/1998

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
**HON. DR. USHA A. JOHARI**

**SECRETARY**  
**HON. MR. PRASUN A. JOHARI**

**PRINCIPAL**  
**DR. SWANAND B. KULKARNI**

**Minutes of Meeting – DAB Meeting on 06/12/2021**

**Date: - 06/12/2021**

**Venue: - GS HOD Cabin**

**Time: - 12:30 pm to 02:00 pm**

**Departmental Advisory Board** of General Science department meeting was conducted on 06/12/2021 at 12:30pm in GS HOD Cabin for Academic Year 2021-22 odd sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 12/05/2021 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 14/05/2021. DAB reviewed that action taken report and approved.

**2. Review of previous semester overall result analysis and student feedback.**

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2021-22, She presented overall subject wise result analysis of last year exams. Board members appreciated that result and suggested to maintain that result in future and continue to implement all activities which were decided for getting good results. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in students' feedback.

**3. Review of previous year subject's CO-PO mapping and attainment achieved.**

Prof. Kadam P. S. has presented course outcomes, CO PO mapping and CO PO attainments which were achieved in the previous academic year. Board members have checked and analyzed all E Dairy and course files.

Prof. Shinde S. M. suggests setting a new target level for each course and motivating staff to achieve that new target level.

Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points are decided unanimously.



Reg.No.MH/4775/ (Satara) Est.:27/08/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

Proposer: Prof. Shinde S. M.

Secunder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2021-22.**

The Department Head presented the department's goals and objectives for the academic year 2021-22. She presented an overview of the current first year curriculum of the GS Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality and relevance of the curriculum to align with emerging trends and advancements.

**5. To discuss the preparation with respect to NAAC Accreditation.**

Prof. Shinde S. M. informed all about the Institute's plan to get NAAC accreditation. Institute has appointed NAAC coordinator also appointed criteria wise coordinator and team for the preparation of NAAC accreditation. Central NAAC coordinator will monitor and track all progress of work towards NAAC preparation. Prof. Aute S. S.. requested to maintain all necessary documents related to NAAC preparation. It is decided in the IQAC meeting to conduct a separate review meeting with the NAAC committee once in a month. Board members have appreciated this initiative taken by the Institute. All members comprehensively engaged in discussion on how to start preparation with respect to NAAC Accreditation. Board members suggested compiling all necessary documents related to NAAC accreditation. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**6. To discuss revised syllabus, Academic calendar, Students Induction Program, load distribution and time table etc.**

HOD Prof. Aute S. S. requested to do fixed load distribution. She said allow teachers to teach same subject every year so gradually teachers obtain proficiency in many courses over a period of time, it will improve subject result. Formal discussion is held on the Academic Calendar published by DBATU. Board members have suggested implementing all necessary activities as per our practice such as Students Induction Program, students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table. Discussion was held on planning of important Topics needed to teach first and



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

10% Syllabus for self-study and how practical need to cover as academic Span is short. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study. Prof. Patil P. B. inform about various online platforms available for such subjects.

**7. To discuss how to improve the quality of technical education.**

Prof. Aute S. S. informed as per points discussed in the IQAC meeting about how to improve the quality of technical education. She addressed various areas where we need to give more focus such as Fixed Load Distribution and time table, collaborative learning method, more emphasize on students mentoring, establish Research lab/Virtual Lab/ Project Lab, faculty Video lectures made available online in their YouTube channel, Consultancy services, increase more number of staff and students trainings, Institute active contribution in rural development, initiate social activities which is beneficial for rural areas, students should meet real life entrepreneurs, establish Incubation Center to promote startup projects and Strategies to implement Project Based Learning.

After discussion with members, we decided to start implementing these academic activities from the current academic year 2021-22 and progressively we will implement such activities from next academic year.

**8. Any other points with permission from the chair.**

Formal discussion is held on revised IQAC formats which are used in academic process.

Prof. Attarkar S. S. informed all members that Our Institute is selected as a CET Exam Center. For the preparation of CET Exam Center allocate various tasks to all teaching and non-teaching staff.

Board members appreciated that selection. After discussion, the above points are decided unanimously.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S

**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Patil O. R. (Student - Boys)	Boys Student Representative	
8	Miss. Salunkhe P. P. (Student - Girl)	Girl Student Representative	



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 09/12/2021**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Prof. Shinde S. M. suggests setting a target level for each course and motivating staff to achieve that targeted attainment.	HOD has informed all staff to set a new target level motivated to achieve that targeted attainment.
2	planning of important Topics needed to teach first and 10% Syllabus for self-study and how practical need to cover as academic Span is short. It is suggested to take extra lectures and complete the syllabus	HOD has informed all staff to teach important Topics first and 10% Syllabus for self-study and practical need to cover as academic Span is short. Also suggested to take extra lectures and complete the syllabus
3	Board members suggested compiling all necessary documents related to NAAC accreditation.	Informed staff compile all necessary documents related to NAAC accreditation.

  
HOD  
Head  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: General Science**

**Notice**

**Date: -22/04/2022**

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 26/04/2022 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. To discuss and approve the course outcome of first year subjects.
3. To discuss syllabus, Academic calendar, teaching learning process for FY students etc.
4. Student Support and Engagement.
5. To discuss the preparation with respect to NAAC Accreditation.
6. Any other points with permission from the chair.

**Head**  
Dept. of General Science  
S.S.I.E.T. Ghogaon



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Intc.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Patil O. R. (Student - Boys)	Boys Student Representative	
8	Miss. Salunkhe P. P. (Student - Girl)	Girl Student Representative	



SHREE SANTKRUPA SHIKSHAN SANSTHA'S

**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 26/04/2022**

Date: - 26/04/2022

Time: - 02:00 pm to 03:30 pm

Venue: - GS HOD Cabin

Departmental Advisory Board of General Science department meeting was conducted on 26/04/2022 at 2pm in GS HOD Cabin for Academic Year 2021-22 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Aute S. S. read minutes of the previous meeting held on 06/12/2021 and the minutes were confirmed with the permission of board members. HOD Prof. Aute S. S. present the action taken report dated 09/12/2021. DAB reviewed that action taken report and approved.

**2. To discuss and approve the course outcome of first year subjects.**

HOD Prof. Aute S. S. presented course outcomes of first year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**3. To discuss syllabus, Academic calendar, teaching learning process for FY students etc.**

Formal discussion is held on syllabus copy of first year class for second semester and preparation of department academic calendar as per Academic Calendar published by DBATU. Discussion was held on planning of important Topics needed to teach first and 10% Syllabus for self-study and how practical need to cover as academic Span is short. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study. Prof. Patil P. B. inform about various online platforms available for such subjects. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**4. Student Support and Engagement.**

The Board members discussed the importance of providing comprehensive academic support, mentoring, and career guidance to ensure student success. They also emphasized the need to create opportunities for student engagement, such as organizing seminars, guest lectures. The Board members proposed exploring partnerships with industry to offer internships for students. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**5. Any other points with permission from the chair.**

Board members review the E Dairy and course file of all staff.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting.

The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Attarkar S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Patange O. P. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Patil O. R. (Student - Boys)	Boys Student Representative	
8	Miss. Salunkhe P. P. (Student - Girl)	Girl Student Representative	



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 28/04/2022**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	planning of important Topics needed to teach first and 10% Syllabus for self-study and how practical need to cover as academic Span is short. It is suggested to take extra lectures and complete the syllabus	HOD has informed all staff to teach important Topics first and 10% Syllabus for self-study and practical need to cover as academic Span is short. Also suggested to take extra lectures and complete the syllabus

HOHead  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Safara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI


Office Order

Date: -28/12 /2020

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in the General Science department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2020-21 from 28<sup>th</sup> December 2020.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof.Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Other Department Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative
4	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept .)	Member
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept .)	Member
6	Prof. Pawar M. D. (Assi. Prof. General Science Dept .)	Member
7	Mr. More S. P. (Student - Boys)	Boys Student Representative
8	Miss.Purigosavi D. D. (Student - Girl)	Girl Student Representative



  
Principal  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara





Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 28/12/2020

**Departmental Advisory Board – GS**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Other Department Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D. (Assi. Prof. General Science Dept.)	Member	
7	Mr. More S. P. (Student – Boys)	Boys Student Representative	
8	Miss. Purigosavi D. D. (Student – Girl)	Girl Student Representative	



**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI.SHASHIKANT K. PATIL

SECRETARY  
SHRI.PRASUN A. JOHARI

I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI

**Department: General Science**

**Notice**

Date: -04/01/2021

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 07/01/2021 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. Review of previous year overall result analysis and students feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2020-21.
5. Review E-diary and course file of staff.
6. To discuss syllabus, Academic calendar, load distribution and time table etc.
7. To discuss implementation of online mode for conduction of teaching learning process.
8. Any other points with permission from the chair.

**HOHead**  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI. SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI. PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF. SWANAND B. KULKARNI**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte. Jr. College, Ghogaon)	Academic Representative	
4	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept.)	Member	
7	Mr. More S. P. (Student - Boys)	Boys Student Representative	
8	Miss. Purigosavi D. D. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/(Satara) Est.: 27/06/1998

DTE Code: EN 6466  
UNIVERSITY Code: 6466

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai  
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, Dist - Raigad

PRESIDENT  
SHRI. SHASHIKANT K. PATIL

SECRETARY  
SHRI. PRASUN A. JOHARI

I/C PRINCIPAL  
PROF. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 07/01/2021

Date: - 07/01/2021

Time: - 02:00 pm to 03:30 pm

Venue: - GS HOD Cabin

Departmental Advisory Board of General Science department meeting was conducted on 07/01/2021 at 2pm in GS HOD Cabin for Academic Year 2020-21 odd sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda ---

#### 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report

HOD Prof. Aute S. S. read minutes of the previous meeting held on 23/01/2020 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 25/01/2020. DAB review that action taken report and approved

#### 2. Review of previous semester overall result analysis and students feedback.

Respected HOD Prof. Aute S. S. welcome all members present in first DAB meeting of A.Y. 2020-21, She presented overall subject wise result analysis of last year exams. Board members appreciated that result and suggested to maintain that result in future and continue to implement all activities which were decided for getting good results. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in students feedback.

#### 3. Review of previous year subject's CO-PO mapping and attainment achieved.

HOD Prof. Aute S.S.. have presented course outcomes, CO PO mapping and CO PO attainments which were achieved in the previous academic year. Board members have checked and analyzed all subjects CO-PO mapping and achieved attainments.



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI. SHASHIKRANT K. PATIL**

**SECRETARY**  
**SHRI. PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF. SWANAND B. KULKARNI**

Prof. Shinde S.M. suggests setting a new target level for each course and motivating staff to achieve that new target level.

Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points are decided unanimously.

Proposer: Prof. Shinde S.M.

Secunder: Prof. Aute S. S.

**4. Departmental Goals and Objectives for A.Y. 2020-21.**

The Department Head presented the department's goals and objectives for the academic year 2020-21. She presented an overview of the current first year curriculum of the GS Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested organizing various FDP's, STP's, Motivate students to enroll in online courses etc. After discussion, the above points are decided unanimously.

Proposer: Prof. Patil P. B.

Secunder: Prof. Aute S. S.

**5. Review E-diary and course file of staff.**

Board members conducted a review on all staff E Dairy and course files prepared in the last academic year. They review on Course outcome, CO-PO mapping, students' assessment, attainment, faculty contribution on various committees, FDP's, training, course exit survey, workshop attended by faculty and staff. Board members engaged in a comprehensive discussion about E Dairy and course file formats.

**6. To discuss syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion is held on syllabus copy of first year class and Academic Calendar published by DBATU(25% Syllabus for self study). Board members have suggested implementing all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table. Discussion was held on planning of important Topics needed to teach and remaining for self-study and how practical need to cover. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study. Prof. Patil P. B. inform about various online platforms available for such subjects

After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S.S.



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

**7. To discuss implementation of online mode for conduction of teaching learning process.**

All board members admitted the overall loss of the education field due to corona pandemic. All teaching learning processes were disturbed due this situation. Staff are facing so many issues to conduct online lectures and practical also conduct internal exams. Prof. Aute S.S. informed as decided in the IQAC meeting, under this corona pandemic situation, as a department we need to maintain our teaching learning process like we conduct in offline mode. As per the directives of the government, students will not be able to attend college so we need to adopt an online platform for better conduction of all academic related activities.

Mrs. Patil P. B. informed that nowadays every organization uses an online platform, all work is performed through online mode, a lot of online training sessions are organized by various colleges and organizations so we have to take advantage of this for our staff and students.

It is decided to use ZOOM Platform for conducting all lectures and practicals, and Google Classroom for conducting internal exams and practical exams. Also suggested to conduct all curricular, co-curricular and extra-curricular activities through online mode. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Aute S. S.

**8. Any other points with permission from the chair.**

Formal discussion is held on poor students attendance and response in online lectures and practical's. Board members suggested motivating students for giving their response.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting.

The meeting was adjourned by vote of thanks.



Reg. No. 104/1975/(2014) 10 - 5/10/2014

104/1975/(2014) 10 - 5/10/2014

SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)

Approved by AICTE, New Delhi & UFE Mumbai  
Affiliated to P. Bhatnagar Jyotiba Technological University, Yashwantrao Chavan Nagar

PRESIDENT  
DR. SUDHAKAR R. PAUL

SECRETARY  
DR. PRADIP A. SHANKAR

104/1975/(2014) 10 - 5/10/2014

Following DAB members were present for the meeting.

Sr. No.	Name of Members	Designation	Signature
1	Prof. Apte S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Asst. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte Jr. College, Ghogaon)	Academic Representative	
4	Prof. Gaikwad V. V. (Asst. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Asst. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D. (Asst. Prof. General Science Dept.)	Member	
7	Mr. More S. P. (Student - Boys)	Boys Student Representative	
8	Miss. Purigosavi D. D. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

**Action Taken Report – DAB Meeting on 09/01/2021**

HOD Prof. Aute S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Prof. Shinde S.M. suggests to set a target level for each course and motivate staff to achieve that targeted attainment.	HOD has informed all staff to set a new target level motivated to achieve that targeted attainment.
2	Suggested to organize various FDP's, STP's, motivate students for enroll online courses etc	Informed staff to participate and organize various FDP's, STP's, Project Based Learning, motivate students for enroll online courses etc
3	Board members have suggested to implement all necessary activities which was discussed in previous meeting such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table	All staff are informed to implement all mentioned activities continuously. HOD will review all these activities in departmental meetings.
4	It is suggested to plan important Topics needed to teach and remain for self-study and how practical they need to cover. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study.	Informed Staff to take main topics and also take extra lectures in Library Hours and inform students about various online platforms where they can enroll and learn the remaining topics as self-study.
5	It is decided to use ZOOM Platform for conducting all lectures and practical, and Google Classroom for conducting internal exams and practical exams. Also suggested to conduct all curricular, co-curricular and extra-curricular activities through online mode.	All staff are informed to use ZOOM Platform for conducting all lectures and practicals, and Google Classroom for conducting internal exams and practical exams. And conduct all curricular, co-curricular and extra-curricular activities through online mode.

**HOD**  
**Head**  
**Dept. of General Science**  
**S.S.I.E.T. Ghogaon**





Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA BHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI. SHASHIKANT K. PATIL

SECRETARY  
SHRI. PRASUN A. JOHARI

I/C PRINCIPAL  
PROF. SWANAND B. KULKARNI

**Department: General Science**

**Notice**

Date: -08/05/2021

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged an Online ZOOM meeting on 12/05/2021 at 02:00 pm. You are requested to join the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. To discuss and approve the course outcome of first year subjects.
3. To discuss syllabus, Academic calendar, teaching learning process for FY students etc.
4. Review of online academic activities and teaching process.
5. Staff and students training through online mode.
6. Any other points with permission from the chair.

**HOD  
Head  
Dept. of General Science  
S.S.I.E.T. Ghogaon**



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept.)	Member	
7	Mr. More S. P. (Student - Boys)	Boys Student Representative	
8	Miss.Purigosavi D. D. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai,  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

## Minutes of Meeting – DAB Meeting on 12/05/2021

Date: - 12/05/2021

Time: - 02:00 pm to 03:00 pm

Venue: - Online Meeting

Departmental Advisory Board of General Science department Online meeting was conducted on 12/05/2021 at 2pm for Academic Year 2020-21 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda ---

#### 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report

HOD Prof. Aute S. S. read minutes of the previous meeting held on 07/01/2021 and the minutes were confirmed with the permission of board members.

HOD Prof. Aute S. S. present the action taken report dated 09/01/2021. DAB review that action taken report and approved

#### 2. To discuss and approve the course outcome of first year subjects.

HOD Prof. Aute S. S. presented course outcomes of first year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements.

After deep discussions with board members all CO's were finalized and approved by DAB. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S.

S.

#### 3. To discuss syllabus, Academic calendar, teaching learning process for FY students etc.

Formal discussion is held on syllabus copy of First year for second semester and Academic Calendar published by DBATU(25% Syllabus for self study). Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Discussion was held on planning of important Topics needed to teach and remaining for self-study and how practical need



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

to cover. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study. Prof. Patil P. B. inform about various online platforms available for such subjects. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S. S.

**4. Review of online academic activities and teaching process.**

Formal discussion is held on last semester online academic activities and problems faced by staff and students about the same. Prof. Kadam P. S. informed that the Institute has got a subscription of the ZOOM meeting application. Through this we can conduct more than 40 min lectures and add more than 100 participants. Board members appreciate that initiative taken by the Institute.

**5. Staff and students training through online mode.**

Board members advised increased staff training because a lot of online training sessions are organized by various colleges and organizations so we have to take advantage of this for our staff and students. He suggests allotting all staff and students for these online training sessions on various areas and organizing webinars for our students and staff with the help of industry Institute interaction cell.

After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Aute S.

S.

**6. Any other points with permission from the chair.**

Students' representatives discuss the problem faced by students who attend online activities. Most of the students live in rural areas so due to network issues they have connectivity issues. Board members comprehensively engaged in discussion on this issue.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.RUIKARNI**

Following DAB members were present for the meeting.

Sr. No.	Name of Members	Designation	Signature
1	Prof.Aute S. S. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Gaikwad V. V. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept.)	Member	
7	Mr. More S. P. (Student - Boys)	Boys Student Representative	
8	Miss.Purigosavi D. D. (Student - Girl)	Girl Student Representative	



**SHREE SANTKRUPA EDUCATION SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)**  
Approved by AICTE, New Delhi & UFE Kharad  
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere Dist. Satara

**PRESIDENT**  
SHRI. DASHRATH K. PATIL


**SECRETARY**  
SHRI. PRADIP A. KANDE

**Pr. PRINCIPAL**  
PROF. DILIPKANTH B. PATIL

**Action Taken Report - DAB Meeting on 14/05/2021**

HOD Prof. Anu S. S. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Board member suggests to allot all staff and students for this online training sessions on various areas and organize webinars for our students and staff	Inform staff and students to register online FDP's, STP's, webinars, workshops which will be available through online platforms and organize by any organization.
2	It is suggested to plan important Topics needed to teach and remain for self-study and how practical they need to cover. It is suggested to take extra lectures and complete the syllabus and inform students about various online platforms where they can enroll and learn the remaining topics as self-study.	Informed Staff to take main topics and also take extra lectures in Library Hours and inform students about various online platforms where they can enroll and learn the remaining topics as self-study.

  
**HOD**  
**Head**  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/08/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA BHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Office Order**

**Date: - 23/07/2019**

As per AICTE and DBATU guidelines following staff members are appointed in the **Departmental Advisory Board** in the General Science department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2019-20 from 23<sup>rd</sup> July 2019.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary
2	Prof. Shinde S. M. (Ass. Prof. Electrical Engineering Dept.)	Other Department Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept.)	Member
7	Mr. Sawant S. J.. (Student - Boys)	Boys Student Representative
8	Miss.Patil S. S. (Student - Girl)	Girl Student Representative



*(Signature)*  
Principal,  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1998

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 23/07/2019

**Departmental Advisory Board – GS**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Ass. Prof. Electrical Engineering Dept.)	Other Department Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept .)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept .)	Member	
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept .)	Member	
7	Mr. Sawant S. J.. (Student – Boys)	Boys Student Representative	
8	Miss.Patil S. S. (Student – Girl)	Girl Student Representative	



Principal  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara





Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigar

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

## Department: General Science

### Notice

**Date: -24/07/2019**

#### **To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 27/07/2019 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

#### **Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous semester overall result analysis and student feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2019-20.
5. To discuss departmental vision, mission, PEO and PSO statements.
6. To discuss syllabus, Academic calendar, load distribution and time table etc.
7. Any other points with permission from the chair.

  
**Head**  
**Dept. of General Science**  
**S.S.I.E.T. Ghogaon**



Reg.No.MH/4775/(Satara) est.: 27/06/1996

DTE Code: EN 0406  
UNIVERSITY Code: 0406

**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI. SHASHIKANT K. PATIL

**SECRETARY**  
SHRI. PRAVEEN A. KODARI

**I/C PRINCIPAL**  
PROF. SWANAND B. KULKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aule S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D.. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Sawant S. J.. (Student - Boys)	Boys Student Representative	
8	Miss. Patil S. S. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

## Minutes of Meeting – DAB Meeting on 27/07/2019

**Date: - 27/07/2019**

**Time: - 02:00 pm to 03:30 pm**

**Venue: - GS HOD Cabin**

Departmental Advisory Board of General Science department meeting was conducted on 27/07/2019 at 2 pm in GS HOD Cabin for Academic Year 2019-20 odd sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda ---

#### **1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Gaikwad V. V. read minutes of the previous meeting held on 07/01/2019 and the minutes were confirmed with the permission of board members.

HOD Prof. Gaikwad V. V. present the action taken report dated 10/01/2019. DAB reviewed that action taken report and approved.

#### **2. Review of previous semester overall result analysis and student feedback.**

Respected HOD Prof. Gaikwad V. V. welcome all members present in first DAB meeting of A.Y. 2019-20, He presented overall subject wise result analysis of last year exams. Board members appreciated that result and suggested to maintain that result in future and continue to implement all activities which were decided for getting good results. Board members engaged in reviewing students feedback of last year and detailed discussion is held on points raised in students feedback.

#### **3. Review of previous year subject's CO-PO mapping and attainment achieved.**

HOD Prof. Gaikwad V. V. have presented course outcomes, CO PO mapping and CO PO attainments which were achieved in the previous academic year. Board members have checked and analyzed all subjects CO-PO mapping and achieved attainments.



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai,  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI.SHASHIKANT K.PATIL

SECRETARY  
SHRI.PRASUN A. JOHARI

I/C PRINCIPAL  
PROF.SWAMANAND B.KULKARNI

Prof. Shinde S. M. suggests setting a target level for each course and motivating staff to achieve that target level. Discussion was held on an action plan to achieve that target level in the current academic year. After discussion, the above points are decided unanimously.

Proposer: Prof. Shinde S. M.

Seconder: Prof. Gaikwad V. V.

**4. Departmental Goals and Objectives for A.Y. 2019-20.**

The Department Head presented the department's goals and objectives for the academic year 2019-20. He presented an overview of the current first year curriculum of the GS Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed.

**5. To discuss departmental vision, mission, PEO statements.**

HOD Prof. Gaikwad V. V. made aware all members about Institute vision, mission and quality policy statements then present a draft copy of departmental vision, mission, and PEO statement. Board members engaged in a comprehensive discussion about all these statements. Prof. Shinde S. M. has suggested to take all stakeholders feedback about these statements. Student representatives also share their views and expectations from the department and Institute. After discussion, the above points are decided unanimously.

Proposer: Prof. Shinde S. M.

Seconder: Prof. Gaikwad V. V.

**6. To discuss the first sem syllabus, Academic calendar, load distribution, Induction Program and time table etc.**

Formal discussion was held on syllabus copy of first Sem and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Board members have suggested implementing all necessary activities which were discussed in previous meetings such as Students Induction Program, students attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table. They advised us to add all these activity schedules in the master time table. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Gaikwad V. V.

**7. Any other points with permission from the chair.**

Prof. Pawar M. D. presented the points raised in last year's mentor meet. Board members engaged in a comprehensive discussion about student's feedback.



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai,  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI SHASHIKANT K. PATIL

SECRETARY  
SHRI. PRASON A. JOHARI

I/C PRINCIPAL  
PROF. SWANAND R. KULKARNI

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Ass. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Sawant S. J. (Student - Boys)	Boys Student Representative	
8	Miss.Patil S. S. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 0466  
UNIVERSITY Code: 0466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai,  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI.SHASHIKANT K.PATIL

SECRETARY  
SHRI.PRASUN A. JOHARI

I/C PRINCIPAL  
PROF.SWAMAND B.KURKARANI

**Action Taken Report – DAB Meeting on 30/07/2019**

HOD Prof. Gaikwad V. V. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr.No	Suggestion/ Advice	Action Taken
1	Prof. Shinde S. M. suggests setting a target level for each course and motivating staff to achieve that targeted attainment.	HOD has informed all staff to set a target level motivated to achieve that targeted attainment.
2	Board members have suggested to implement all necessary activities which was discussed in previous meeting such as students Induction Program, students attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table	All staff are informed to implement all mentioned activities continuously. HOD will review all these activities in departmental meetings.

  
**HOD**  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI SHASHIKANT K. PATIL

**SECRETARY**  
SHRI. PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF. SWAMINAND B. RUTIKARNI

**Department: General Science**

**Notice**

**Date: - 30/12/2019**

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 03/01/2020 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. To discuss and approve the course outcome of second sem subjects.
3. To discuss syllabus, Academic calendar, load distribution and time table etc.
4. Student Support and Engagement.
5. Any other points with permission from the chair.

  
**HOD/Head**  
**Dept. of General Science**  
**S.S.I.E.T. Ghogaon**

Ghogaon, Tal: Karad Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164) 257309, 257050

Website: [www.sietghogaon.org](http://www.sietghogaon.org)

Email: [ssietghogaon@gmail.com](mailto:ssietghogaon@gmail.com)



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI. SHASHIKANT K. PATIL

**SECRETARY**  
SHRI. PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF. SWANAND B. KUTIKARNI

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Sawant S. J.. (Student - Boys)	Boys Student Representative	
8	Miss. Patil S. S. (Student - Girl)	Girl Student Representative	





**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI.SHASHIKANT K. PATIL

**SECRETARY**  
SHRI.PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

**Minutes of Meeting – DAB Meeting on 03/01/2020**

Date: - 03/01/2020

Time: - 02:00 pm to 03:30 pm

Venue: - GS HOD Cabin

Departmental Advisory Board of General Science department meeting was conducted on 03/01/2020 at 2 pm in GS HOD Cabin for Academic Year 2019-20 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Gaikwad V. V. read minutes of the previous meeting held on 27/07/2019 and the minutes were confirmed with the permission of board members.  
HOD Prof. Gaikwad V. V. present the action taken report dated 30/07/2019. DAB reviewed that action taken report and approved.

**2. To discuss and approve the course outcome of second sem subjects.**

HOD Prof. Gaikwad V. V. presented course outcomes of second semester subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB.

**3. To discuss syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion was held on syllabus copy of second semester and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Formal discussion was held on a list of practicals, equipment to perform these practicals.

**4. Student Support and Engagement.**

. The Board members discussed the importance of providing comprehensive academic support, mentoring, and career guidance to ensure student success. They also emphasized the need to create opportunities for student engagement, such as organizing seminars, guest



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI.SHASHIKANT K.PATIL

SECRETARY  
SHRI.PRASUN A.JOHARI

I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI

lectures. The Board members proposed exploring partnerships with industry to offer internships for students. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Mr. Gaikwad V. V.

**5. Any other points with permission from the chair.**

Board members inform the department to start and implement industrial visits, expert lectures for students. These activities act as a bridge and remove the gap between academic process and industry need. After deep discussion with all members it is unanimously decided to conduct all above activities. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Gaikwad V. V.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Ass. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Pawar M. D. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Sawant S. J. (Student - Boys)	Boys Student Representative	
8	Miss.Patil S. S. (Student - Girl)	Girl Student Representative	

Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)**

Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad  
Approved by AICTE, New Delhi & DTE Mumbai.

**PRESIDENT**  
SHRI.SHASHIKANT K.PATIL

**SECRETARY**  
SHRI.PRASUN A.JOHARI

**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

**Action Taken Report – DAB Meeting on 06/01/2020**

HOD Prof. Gaikwad V. V. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Suggested to create opportunities for student engagement, such as organizing seminars, guest lectures. The Board members proposed exploring partnerships with industry to offer internships.	Informed staff to build relations with industry persons and requested to conduct or organize seminars, guest lectures, internship for students.
3	Board members inform the department to start and implement industrial visits, expert lectures for students.	Department has started planning of implementation of industrial visits, expert lectures for students.

**Head**  
**Dept. of General Balance**  
S.S.I.E.T. Ghogson



Reg.No.MH/4775/ (Satara) Est.:27/08/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Office Order**

**Date: - 01/08/2018**

As per AICTE and DBATU guidelines following staff members are appointed in the Departmental Advisory Board in the General Science department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2018-19 from 01st August 2018.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Other Department Member
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative
4	Prof. Aute S. S. (Assi. Prof. General Science Dept .)	Member
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept .)	Member
6	Prof. Mali V. V. (Assi. Prof. General Science Dept .)	Member
7	Mr. Chalke P. S. (Student – Boys)	Boys Student Representative
8	Miss. Jadhav N. V. (Student – Girl)	Girl Student Representative



**Principal**  
Shree Santkrupa Institute of Engg. & Tech.  
Ghogaon, Tal Karad, Dist. Satara



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRABUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 01/08/2018

**Departmental Advisory Board – GS**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Other Department Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Chalke P. S. (Student – Boys)	Boys Student Representative	
8	Miss. Jadhav N. V. (Student – Girl)	Girl Student Representative	



**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist Satara



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI.SHASHIKANT K.PATIL

SECRETARY  
SHRI.PRASUN A.JOHANI

I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI

Department: General Science

Notice

Date: -03/08/2018

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 06/08/2018 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Welcome and Introduction of DAB Member
2. To Review DAB Roles and Responsibilities.
3. To discuss strategies, function and benefits of DAB.
4. Departmental Goals and Objectives for A.Y. 2018-19.
5. To discuss Institute vision, mission statements.
6. To discuss the first sem syllabus, Academic calendar, load distribution, Induction Program and time table etc.
7. Any other points with permission from the chair.

**Head**  
Dept. of General Science  
S.S.I.E.T. Ghogron

Sr. No.	HOD	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Chalke P. S. (Student - Boys)	Mr. Chalke P. S. (Student - Boys)	Boys Student Representative	
8	Miss. Jadhav N. V. (Student - Girl)	Miss. Jadhav N. V. (Student - Girl)	Girl Student Representative	



Reg.No.MH/4775/ (Satara) Ext.: 37/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIRSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to: Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

PRESIDENT  
SHRI. SHASHIKANT K. PATIL

SECRETARY  
SHRI. PRAVIN A. ROHANI

I/C PRINCIPAL  
PROF. SWARNAM R. RUTKARNI

Minutes of Meeting – DAB Meeting on 06/08/2018

Date: - 06/08/2018

Venue: - GS HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of General Science department meeting was conducted on 06/08/2018 at 2pm in GS HOD Cabin for Academic Year 2018-19 odd sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

Following points were discussed in the meeting as per the agenda ---

- 1. Welcome and Introduction of DAB Members.**  
Respected HOD Prof. Gaikwad V. V. welcome all members present and make aware of the introduction of DAB at the department level.
- 2. To Review DAB Roles and Responsibilities.**  
The Chairperson provided a brief overview of the roles and responsibilities of the DAB members, highlighting their significance in providing strategic guidance, support, and expertise to the General Science Department.  
The members were encouraged to actively participate in discussions, share their insights, and collaborate for the betterment
- 3. To discuss strategies, function and benefits of DAB.**  
The strategies, functions and benefits were decided after a brainstorming session among the DAB members.  
Respected HOD advised that quality improvement is a continuous process and the DAB will become a part of the departmental system.
- 4. Departmental Goals and Objectives for A.Y. 2018-19.**  
The Department Head presented the department's goals and objectives for the academic year 2018-19.  
He presented an overview of the current first year curriculum of the GS Department. The Board members engaged in a comprehensive discussion about the curriculum's strengths, weaknesses, and areas that require updates.



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.

Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.RULKARNI**

**5. To discuss Institute vision, Mission statements.**

HOD Prof. Gaikwad V. V. made aware all members about Institute vision, mission and quality policy statements. Board members engaged in a comprehensive discussion on all these statements.

Prof. Shinde S. M. advised HOD to prepare department vision, mission, PEO statements as per the standard norms and make approval from IQAC. She informed HOD to ask all faculty about the preparation course outcome of their subjects and take approval from DAB and IQAC. After discussion, the above points are decided unanimously.

Proposer: Prof. Shinde S. M.

Seconder: Prof. Gaikwad V. V.

**6. To discuss the first sem syllabus, Academic calendar, load distribution, Induction Program and time table etc.**

Formal discussion is held on syllabus copy first sem and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. They emphasize on implementation and conduction of teaching learning processes in the department. Prof. Patil P. B. advised to conduct Universal Human Values under Induction Program, regular lectures and practical's, all internal exams and syllabus coverage as per academic calendar. It is decided to conduct students' feedback about curricular, co-curricular activities and every year DAB will review this feedback and make necessary actions. She advised students to conduct student mentor meetings and remedial lectures for slow learners. After discussion, the above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Gaikwad V.

V.

**7. Any other points with permission from the chair.**

HOD Prof. Gaikwad V. V. requested all members to support and suggest all various areas of improvements in the department for its effective and efficient working.

After discussion it is unanimously decided that DAB meetings will be conducted twice in an academic year and every meeting will be conducted before the start of odd and even sem respectively.





Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting.

The meeting was adjourned by vote of thanks.

**Attendance of DAB members.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Chalke P. S. (Student - Boys)	Boys Student Representative	
8	Miss. Jadhav N. V. (Student - Girl)	Girl Student Representative	



SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B. TECH)

Approved by AICTE, New Delhi & UFE Mumbai  
Established by Dr. Anandhan K. Sankaran, Technological University of Kerala, India - 0000

PROVINCIAL  
DEPT. OF EDUCATION, S. KARNATAKA


SECRETARY  
STATE EDUCATION, K. KARNATAKA

UFE MUMBAI  
PROV. UNIVERSITY, KARNATAKA

Action Taken Report - DAB Meeting on 08/08/2018

HOD Prof. Gailwad V. V. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table

Sl. No	Suggestion/ Advice	Action Taken
1	Prof. Shinde S. M. advised HOD to prepare department vision, mission, PECO statement and course outcome of third sem subjects.	HOD has started the preparation of departmental vision, Mission and PECO statements and made awareness to all stakeholders. She also informs all staff to prepare the course outcome of their respective subjects.
2	Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. And to conduct Universal Human Values under Induction Program, regular lectures and practicals, all internal exams and syllabus coverage as per academic calendar. They advised students to conduct student mentor meetings and remedial lectures for slow learners.	HOD has prepared departmental load distribution and Class time table. And inform all staff to conduct Universal Human Values under Induction Program, regular lectures and practicals, all internal exams, Mentor meet, remedial lectures and syllabus coverage as per academic calendar.

  
**HO Head**  
Dept. of General Science  
S.S.I.E.T. Ghogaon



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**  
Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

**Department: General Science**

**Notice**


**Date: -02/01/2019**

**To - All Members**

All Members of the Departmental Advisory Board of General Science department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 07/01/2019 at 02:00 pm in GS HOD Cabin. You are requested to attend the meeting.

**Agenda:**

- 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**
- 2. To discuss and approve the course outcome of first and second semester subjects.**
- 3. To discuss the various formats used at Institute and department level.**
- 4. To discuss the result analysis of the previous exam.**
- 5. To discuss departmental activities need to be conducted.**
- 6. Any other points with permission from the chair.**

  
**Head**  
**Dept. of General Science**  
**S.S.I.E.T. Ghogaon**



Reg.No.MH/4775/ (Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Chalke P. S. (Student - Boys)	Boys Student Representative	
8	Miss. Jadhav N. V. (Student - Girl)	Girl Student Representative	



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT  
SHRI.SHASHIKANT K. PATIL**

**SECRETARY  
SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**

**Minutes of Meeting – DAB Meeting on 07/01/2019**

**Date: - 07/01/2019**

**Time: - 02:00 pm to 03:30 pm**

**Venue: - GS HOD Cabin**

Departmental Advisory Board of General Science department meeting was conducted on 07/01/2019 at 2pm in GS HOD Cabin for Academic Year 2018-19 even sem. The agenda of the meeting was conveyed along with a meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda ---**

- 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**  
HOD Prof. Gaikwad V. V. read minutes of the previous meeting held on 06/08/2018 and the minutes were confirmed with the permission of board members.  
HOD Prof. Gaikwad V. V. present the action taken report dated 08/08/2018. DAB reviewed that action taken report and approved.
- 2. To discuss and approve the course outcome of first and second semester subjects.**  
HOD Prof. Gaikwad V. V. presented course outcomes of first and second semester subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB.
- 3. To discuss the various formats used at Institute and department level.**  
HOD Prof. Gaikwad V. V.. presented common formats circulated by IQAC cell which will be used in various curricular, co-curricular and extra-curricular activities conducted in Institute and department level. Board members engaged in a comprehensive discussion on all these formats then after all these formats were approved.
- 4. To discuss the result analysis of the previous exam.**  
Prof. Kadam P. S. presented the result analysis report of the Summer 2017 exam. Board members appreciated that result and suggested maintaining that result in future. Board members suggested that, to get good results in the end sem exams, keep continuously monitoring students' performance in all internal exams, practical exams, continuous assessments, students attendance, students mentoring, remedial lectures etc. after discussion



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.

Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI.SHASHIKANT K. PATIL

**SECRETARY**  
SHRI.PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

It is decided to take review on all above areas on a regular basis in departmental meetings. After discussion, the above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Gaikwad V. V.

**5. To discuss departmental activities need to be conducted.**

Board members suggested that, along with the teaching learning process various other activities need to be conducted at department level. These activities will be beneficial for students' overall growth. Industrial visits, expert lectures, workshops, various competitions, department industry interaction, conference, seminars etc need to be conducted on a regular basis. Encourage students and staff to participate in such activities.

**6. Any other points with permission from the chair.**

Formal discussion is held on internal exam tools which were used in Progressive Test 1 and 2. It is decided to use tools which are given by DBATU. Prof. Shinde S. M. suggested preparing and maintaining E Dairy and course files by all faculty on a regular basis. Also conduct and review CO PO mapping, attainment and course exit survey.

Proposer: Prof. Shinde S. M.

Secunder: Prof. Gaikwad V. V.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting.

The meeting was adjourned by vote of thanks.



Reg.No.MH/4775/(Satara) Est.: 27/06/1996

DTE Code: EN 6466  
UNIVERSITY Code: 6466

**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
SHRI. SHASHIKANT K. PATIL

**SECRETARY**  
SHRI. PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF. SWANAND B. KULKARNI

Attendance of DAB members.

Sr. No.	Name of Members	Designation	Signature
1	Prof. Gaikwad V. V. (I/C HOD General Science Dept.)	Chairman/Secretary	
2	Prof. Shinde S. M. (Assi. Prof. Electrical Engineering Dept.)	Member	
3	Mrs. Patil P. B. (Principal, Shree Santkrupa Inte.Jr. College, Ghogaon)	Academic Representative	
4	Prof. Aute S. S. (Assi. Prof. General Science Dept.)	Member	
5	Prof. Kadam P. S. (Assi. Prof. General Science Dept.)	Member	
6	Prof. Mali V. V. (Assi. Prof. General Science Dept.)	Member	
7	Mr. Chalke P. S. (Student - Boys)	Boys Student Representative	
8	Miss. Jadhav N. V. (Student - Girl)	Girl Student Representative	



**SHREE SANTKRUPA SHIKSHAN SANSTHA'S**  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

Approved by AICTE, New Delhi & DTE Mumbai.  
 Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - Raigad

**PRESIDENT**  
**SHRI.SHASHIKANT K. PATIL**

**SECRETARY**  
**SHRI.PRASUN A. JOHARI**

**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

**Action Taken Report – DAB Meeting on 10/01/2019**

HOD Prof.Gaikwad V. V. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Board member suggested to keep continuously monitor students performance in all internal exams, practical exams, continuous assessments, students attendance, students mentoring, remedial lectures to get good result in exams	HOD has decided to take review on all said areas on a regular basis in departmental meetings and discuss with staff if any difficulties occurred.
2	Prof. Shinde S. M. suggested preparing and maintaining E Dairy and course files by all faculty on a regular basis. Also conduct and review CO PO mapping, attainment and course exit survey.	HOD has informed all staff to prepare and maintain the E Dairy and course file on a regular basis. Also conduct CO PO mapping, attainment and course exit survey.  HOD will review the above points regularly in departmental meetings.

  
**Head**  
 Dept. of General Science  
 S.S.I.E.T.