



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

**PRESIDENT**  
HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI


**Office Order**

**Date: - 01/08/2024**

As per AICTE and DBATU guidelines following staff members are appointed to the **Departmental Advisory Board** in the Mechanical Engineering department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon, Tal- Karad, Dist.- Satara in Academic Year 2024-25 from the date 1<sup>st</sup> Aug 2024.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member
7	Mr. Patil A. S. (Tata Consultancy services, Pune)	Alumni Representative
8	Mr. Patil O. R. (Final Year Student)	Student Representative 1
9	Mr. Lipare V. S. (TY Student)	Student Representative 2



  
Principal  
**Principal**  
Shree Santkrupa Institute of Engg & Tech  
Ghogaon, Tal. Karad, Dist. Satara

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DR. SWANAND B. KULKARNI

Date: - 01/08/2024

**Departmental Advisory Board – Mech**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member	
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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8	Mr. Patil O. R. (Final Year Student)	Student Representative 1	
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HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Department: Mechanical Engineering****Notice****Date: -08/08/2024****To - All Members**

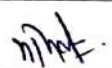
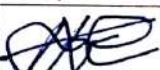
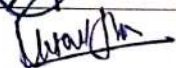
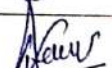
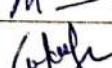
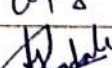


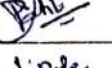
All Members of the **Departmental Advisory Board** of the Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 13/08/2024 at 12:30 pm in Mech. HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirm the minutes of the meeting of the previous meeting and the action taken report.
2. Review of previous year overall result analysis, students feedback and placement.
3. Review of Self-study report which is submitted to the NAAC office.
4. Departmental Goals and Objectives for A.Y. 2024-25.
5. To discuss about NAAC peer team visit.
6. To discuss on IQAC review mechanism for academic activities.
7. To discuss about maintenance of some of the laboratory equipments.
8. Any other points with permission from the chair.

Copy to the following DAB member

  
HOD  
Head  
Dept. of Mechanical Engg  
S.I.E.T. Ghogaon  
Signature

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member	
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Final Year Student)	Student Representative 1	
	Mr. Lipare V. S. (TY Student)	Student Representative 2	



Ghogaon, Tal: Karad, Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050

Website: www.sietghogaon.org Email: ssietedegree@gmail.com, 1215principal@mehta.com



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HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 13/08/2024

Date: - 13/08/2024

Time: - 12:30 pm to 02:00 pm

Venue: - Mech. HOD Cabin

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 13/08/2024 at 12:30 Pm in Mech. HOD Cabin for Academic Year 2024-25 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

1. **Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 14/02/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 14/02/2023. DAB reviews the action taken report and approves.

2. **Review of previous semester overall result analysis, students feedback and placement.**

Respected HOD Prof. Bhosale B. Y. welcomed all members present in the first DAB meeting of A.Y. 2024-25, He presented overall subject wise result analysis of last year exams. Few students are failed in few subjects. Board members analyze these results and engaged in discussion on reason behind that poor result in few subjects. It is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze student's growth in internal exams etc. Board members engaged in review students' feedback of last year and detail discussion is held on points raised in student's feedback. Prof. Jagdale A. H. inform about overall placement of students. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

3. **Review of Self-study report which is submitted to the NAAC office.**

Prof. Gaikwad S.S. has presents compile report of Self Study report which is submitted to NAAC office in online mode for accreditation purpose. Board members analyzed all this data also they verified all E-Dairies of various subjects.

Prof. Kumbhar A. N. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan. Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Secunder: Prof. Bhosale B. Y.





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As per syllabus Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies. He said we should increase problem solving attitude and logical thinking ability of students.

Prof. Jagdale A. H. introduced college website updates and departmental data available at website as per the expectation of NAAC. After discussion, the above points are decided unanimously.

Prof. Kanse A. B. Suggested to start green initiative at our department under the green club. He suggested that display scientific names on the plan pots which are planted under department and discuss its Importance with the students.

Proposer: Mr. Mutal S. M.

Seconder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**The following DAB members were present for the meeting:**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member	
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Final Year Student)	Student Representative 1	
9	Mr. Lipare V. S. (TY Student)	Student Representative 2	





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**PRINCIPAL**  
DR. SWANAND B. KULKARNI

## Action Taken Report – DAB Meeting on 16/08/2024

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Due to poor results in a few subjects, it is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students' growth in internal exams etc.	Informed faculty to conduct extra lectures, give question banks, counseling fail students for regular study in mentor meet, analyze students' growth in internal exams etc.
2	Prof. Kumbhar A. N. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan	Inform all staff about how to map CO-PO more efficiently and increase the attainment by implementing some action plan.
3	Board members has given some suggestion on how to prepare and present data with respect to NAAC	Informed staff about suggestion given by board members related to how to prepare and present data with respect to NAAC
4	discuss about maintenance of some of the laboratory equipment's	Informed to Prof. Kanse A. B. & Prof. Gaikwad S. S. to submit quotation of maintenance of respective equipment from vendors to the principal office.
5	As per syllabus, Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies	Inform project coordinators and seminar Incharge to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies.
6	Prof. Kanse A. B. Suggested to start green initiative at our department under the green club. He suggested that display scientific names on the plan pots which are planted under department and discuss their Importance with the students.	Informed Green club members of the department to Start displaying the scientific names and their importance with the help of QR codes for each plant which are under the department and discussed it with students under Green club.

HOD

Head

Dep. of Mechanical Engg.  
S.E.T. Ghogaon



**Shree Santkrupa Institute of Engineering and Technology, Ghogaon**

**Department Advisory Board 2023-24**

**Department of Mechanical Engineering**

SN	Name of Member	Designation	Department/Industry	Contact
1	Mr. Bhosale B. Y.	I/C HOD Mechanical	Mechanical	8888668862
2	Mr. Mutal Satish Manik	Industry Expert	L&T Hydrocarbon Engineering, Mumbai	7567264849
3	Mr. Kumbhar A. N.	Academic Expert	Civil	7507550019
4	Mr. Kanse A. B.	Asst. Professor	Mechanical	9673918622
5	Mr. Gaikwad S. S.	Asst. Professor	Mechanical	8805475600
6	Mr. Jagdale A. H.	Asst. Professor	Mechanical	9960364576
7	Mr. Patil Ajit Sambhaji	Alumni Representative	Mechanical	7083082723
8	Mr. Patil Omkar Raghunath	Student 1	Mechanical	7385736209
9	Ms. Waghmare Aishwarya Chandrakant	Student 2	Mechanical	7499203610

HOD

**Head**

Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon



Principal

Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara





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**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Office Order**

**Date: - 10/08/2023**

As per AICTE and DBATU guidelines following staff members are appointed to the **Departmental Advisory Board** in the Mechanical Engineering department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2023-24 from the date 10<sup>th</sup> Aug 2023.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member
7	Mr. Patil A. S. (TCS Pune)	Alumni Representative
8	Mr. Patil O. R. (Student - Boys)	Boys Student Representative
9	Miss. Waghmare A. C. (Student - Girl)	Girl Student Representative



  
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DR. SWANAND B. KULKARNI

Date: - 10/08/2023

**Departmental Advisory Board – Mech**

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<b>Internal Members</b>			
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HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Department: Mechanical Engineering****Notice****Date: -07/08/2023****To - All Members**



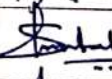
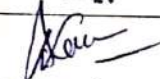
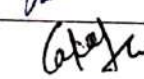
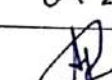



All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 12/08/2023 at 12:30 pm in Mech. HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis, students feedback and placement.
3. Review of last 5-year CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2023-24.
5. To discuss about the preparation with respect to NAAC Accreditation.
6. To discuss on IQAC review mechanism for academic activities.
7. To discuss about calibration and maintenance of some of the laboratory equipment's.
8. Any other points with permission from chair.

Copy to following DAB member

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

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2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Student - Boy)	Student Representative- Boy's	
	Miss. Waghmare A. C. (Student - Girl)	Student Representative- Girl's	



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DR. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 12/08/2023

Date: - 12/08/2023

Venue: - Mech. HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 12/08/2023 at 12:30 Pm in Mech. HOD Cabin for Academic Year 2023-24 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

#### 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 25/02/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 28/02/2023. DAB review that action taken report and approved.

#### 2. Review of previous semester overall result analysis, students feedback and placement.

Respected HOD Prof. Bhosale B. Y. welcome all members present in first DAB meeting of A.Y. 2023-24, He presented overall subject wise result analysis of last year exams. As university started offline exams since last year, few students secure below average marks in few subjects. Few students are failed in few subjects. Board members analyze these results and engaged in discussion on reason behind that poor result in few subjects. It is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students growth in internal exams etc. Board members engaged in review students feedback of last year and detail discussion is held on points raised in students feedback.

Prof. Jagdale A. H. inform about overall placement of students. He said recruitment head Mr. Hrishikesh Dande sir from TCS, Pune has conducted online session about recruitment process of TCS. He introduces TCS Ninja test process, its syllabus and how register to appear that test. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

#### 3. Review of last 5-year CO-PO mapping and attainment achieved.

Prof. Bhosale B. Y. have presents compile report of course outcome, CO PO mapping and CO PO attainments which was achieved in Last 5 years. Board members analyzed all this data also they verify all E-Dairy and course files.

Prof. Kumbhar A. N. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan. Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Secunder: Prof. Bhosale B. Y.





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**4. Departmental Goals and Objectives for A.Y. 2023-24.**

The Department Head presented the department's goals and objectives for the academic year 2023-24. He presented an admission status, activities executed and curriculum of the Mechanical Department. The all-Board members were engaged

in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality of the curriculum to align with emerging trends and advancements. Strengthening industry partnerships and providing students with valuable experiential learning opportunities. Promoting student engagement in various activities, increase problem solving attitude through PBL etc.

**5. To discuss about the preparation with respect to NAAC Accreditation.**

Prof. Kumbhar A. N. informed status of work with respect to NAAC Accreditation also present last 5-year data which is collected for NAAC. He informed about Institute will submit IQA report for NAAC very soon and explained how NAAC will complete accreditation process. Board members verified collected all last 5 years departmental data for NAAC. Prof. Kumbhar A. N. has given some suggestion on how to prepare and present data with respect to NAAC.

After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

**6. To discuss on IQAC review mechanism for academic activities.**

HOD Prof. Bhosale B. Y. informed about IQAC has implemented an online review mechanism to monitor syllabus coverage, students' attendance, students feedback, internal exams result analysis etc. By the month end every faculty has to submit above data on IQAC drive. IQAC committee will conduct students feedback every month and verified all filled data. After evaluation IQAC team will perform remedial action if required. Board members appreciated that initiative.

**9. To discuss about calibration and maintenance of some of the laboratory equipment's.**

Prof. Bhosale B. Y. informed that Some of the Mechanical departments MQC laboratory equipment's required calibration whose calibration date is expired, He advised to Prof. Kanse A. B. to prepare list and collect quotation from vendor regarding calibration. Prof. Gaikwad S. S. also informed about Bomb calorimeter equipment is under maintenance we required to complete the complete maintenance of this equipment. Board members comprehensively engaged in discussion on calibration and maintenance of laboratory equipment. After discussion and review of those equipment's, board members suggested to submit quotation of calibration and maintenance of respective equipment's from vendors to principal office. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.



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**HON. DR. USHA A. JOHARI****SECRETARY**  
**HON. MR. PRASUN A. JOHARI****PRINCIPAL**  
**DR. SWANAND B. KULKARNI****7. Any other points with permission from chair.**

HOD Prof. Bhosale B. Y. informed revised syllabus of final year class. Formal discussion is held on that syllabus. Formal discussion is held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested to implement all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table.

As per syllabus Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies. He said we should increase problem solving attitude and logical thinking ability of students.

Prof. Jagdale A. H. introduce new college website and departmental date available at website and vendor information who prepare and handle our college website as per the expectation of NAAC. After discussion, above points are decided unanimously.

Proposer: Mr. Mutal S. M.

Seconder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting:**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Student - Boy)	Student Representative- Boy's	
9	Miss. Waghmare A. C. (Student - Girl)	Student Representative- Girl's	



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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

## Action Taken Report – DAB Meeting on 14/08/2023

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Due to poor results in few subjects, it is suggested to give more emphasis on those difficult subjects, take extra lectures, give question banks, analyze students growth in internal exams etc.	Informed faculty to conduct extra lectures, give question banks, counseling fail students for regular study in mentor meet, analyze students growth in internal exams etc.
2	Prof. Kumbhar A. N. give suggestion about how to map CO-PO more efficiently and increase the attainment by implementing some action plan	Inform all staff about how to map CO-PO more efficiently and increase the attainment by implementing some action plan.
3	Board members has given some suggestion on how to prepare and present data with respect to NAAC	Informed staff about suggestion given by board members related to how to prepare and present data with respect to NAAC
4	discuss about calibration and maintenance of some of the laboratory equipment's	Informed to Prof. Kanse A. B. & Prof. Gaikwad S, S. to submit quotation of calibration and maintenance of respective equipment's from vendors to principal office.
5	As per syllabus Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies	Inform project coordinators and seminar Incharge to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.,  
S.S.I.E.T. Ghogaon

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara





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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Department: Mechanical Engineering**

**Notice**

**Date: -09/02/2024**

To - All Members

All Members of the **Departmental Advisory Board** of the Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged a meeting on 14/02/2024 at 02:30 pm in the Mechanical HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirm the minutes of the meeting of the previous meeting and the action taken report.
2. Review of student's feedback, and placement and introduce revised Alumni feedback.
3. To discuss on Students participation in various competitions.
4. To discuss the preparation with respect to SSR submission for NAAC Accreditation.
5. To discuss on conduction of the Add-on course.
6. To discuss about the schedule for the review of final year projects.
7. Any other points with permission from the chair.

Copy to the following DAB member

*m/hof*  
**Head**  
Dept. of Mechanical Engg  
& S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	<i>m/hof</i>
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	<i>[Signature]</i>
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	<i>[Signature]</i>
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	<i>[Signature]</i>
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	<i>[Signature]</i>
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	<i>[Signature]</i>
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	<i>[Signature]</i>
8	Mr. Patil O. R. (Student - Boy)	Student Representative- Boy's	<i>[Signature]</i>
9	Miss. Waghmare A. C. (Student - Girl)	Student Representative- Girl's	<i>[Signature]</i>



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PRINCIPAL  
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## Minutes of Meeting – DAB Meeting on 14/02/2024

Date: - 14/02/2024

Venue: - Mechanical HOD Cabin

Time: - 02:30 pm to 04:00 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 14/02/2024 at 02:30 pm in Mech. HOD Cabin for Academic Year 2023-24 Even sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### The following points were discussed in the meeting as per the agenda --

1. **Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. read the minutes of the previous meeting held on 12/08/2023 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. presented the action taken report dated 14/08/2023. DAB reviews the action taken report and approves.

2. **Review of student's feedback, and placement and introduce revised Alumni feedback.**

Respected HOD Prof. Bhosale B. Y. welcomes all members present in the second DAB meeting of A.Y. 2023-24. Board members engaged in the review of students' feedback of the previous semester, and detailed discussion is held on points raised in students' feedback. Prof. Bhosale B. Y. has introduced Alumni feedback form which is revised in IQAC meeting dated 09/02/2024. He said IQAC has changed questionnaires in the first section of the alumni feedback form, these questions will be descriptive and specific also added institute infrastructure and facilities related question into the form. Board members have reviewed these questions and given their approval.

Prof. Jagdale A. H. informed about the recruitment head Mr. Hrishikesh Dande sir from TCS, Pune has conducted online session about recruitment process of TCS. He introduces TCS Ninja test process, its syllabus and how to register and appear the test. He informs we will try to enroll maximum final year students into this exam.

Prof. Jagdale A. H. informed about other recruitment drives are in the pipeline. He said we have approached Various Industries along with Mou Industries, they informed us that they will forward recruitment details on mail if any. Many MOU Companies and other companies offer 6-month internships to mechanical candidates and after his her performance company will decide whether they should continue few candidates or not. Mr. Mutal S. M. suggested to select best eligible students and motivate them to appear for TCS, 6 month internship offered by various companies is very good opportunity and will be beneficial for our students in their future whether they will be continue or not.

Prof. Jagdale A. H. informed us that out of 6 candidates, 3 students from our department have been placed in various industries.

Proposer: Prof. Jagdale A. H. (TPO Head)

Seconder: Prof. Bhosale B. Y.



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3. **To discuss on Students' participation in various competitions.**

Prof. Gaikwad S. S. informed us that we need to increase our Mechanical student's participation in various state-level and national level competitions like paper presentations, project competitions, conferences, etc. He said nowadays so many institutions Organize various competitions so our students should grab these opportunities. These are good platforms where students can show their talents also they can learn through this journey. Also, he said our final year students should publish their paper based on projects into the national or international journals. This also become good practice. After discussions board members suggested to motivate students for participating in various competitions like paper presentation, project competition, conferences etc. and guide final year students to publish their paper based on projects into the national or international journals.

4. **To discuss about the preparation with respect to SSR submission for NAAC Accreditation.**

Prof. Kumbhar A. N. informed the status of work with respect to NAAC Accreditation. As per the discussion held at IQAC meeting and as per the last date of SSR Submission in the month of Feb 2024. Principal Dr. Kulkarni S.B informed that our institute will submit SSR in the third week of February. Before that Institute will conduct detail mock test of all 7 criteria's and after review and mock test we can submit SSR. Prof. Kumbhar A. N. suggested to take detail review on departmental data, make some necessary changes and compile data accordingly. He also suggested to take responsibilities and participate in academic as well as infrastructural-related work on which we need to start working after the submission of SSR. After discussion, the above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Secunder: Prof. Bhosale B. Y.

5. **To discuss on conduction of Add-on course.**

HOD Prof. Bhosale B. Y. informed that as per our practice, we need to conduct an Add-on course for our Mechanical students. It plays very important roll in the overall growth of students. All board members also agree about the conduction of add on course. Mr. Mutal S. M. suggested to conduct add on course on emerging trends in Mechanical Engineering like Additive Manufacturing, EV Technology, 3D Printing technology, etc.

Prof. Kanse A. B. suggested that add on course topic should be bridge the gap between academia and industry. Also, the topic should relevant to improve students' behavior and increase students' core knowledge about advance Mechanical engineering-related subjects. So, it will be beneficial for them as per their placements. As per discussion, it is unanimously decided to find good resource persons or agencies and conduct add-on course.

6. **To discuss about schedule for the review of final year projects.**

Prof. Bhosale B. Y. informed us that as per the revised syllabus structure of the Mechanical course published by DBATU, project phase II is mentioned in the 8th-semester syllabus. So final year students have to complete their projects either at the institute or any industry as project internships. We need to identify how many students have done their project at the institute or any industry. He suggested motivating students to publish at least one paper on





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their project topic at a reputed journal and find industry sponsorship for projects. All members are agreed to execute this process.

Prof. Gaikwad S. S. suggested taking regular reviews on the progress of projects through demos or presentations. So it will help to track whether students are completing their projects correctly or not also we can give them necessary suggestions if needed because these projects play an important role in their career. After discussion, the above points are decided unanimously.

Proposer: Prof. Gaikwad S. S.

Seconder: Prof. Bhosale B. Y.

**7. Any other points with permission from chair.**

Formal discussion is held on fixed load distribution and departmental academic calendar prepared by the department as per Academic Calendar published by DBATU. Board members have suggested to implement all necessary academic activities regularly Prof. Kanse A. B. suggested to arrange industrial visits, expert lectures and workshops as much as possible and preparing necessary academic documents concerning LIC visit in May 2024.

Proposer: Prof. Kanse A. B.

Seconder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. A vote of thanks adjourned the meeting.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Student - Boy)	Student Representative- Boy's	
9	Miss. Waghmare A. C. (Student - Girl)	Student Representative- Girl's	





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### Action Taken Report – DAB Meeting on 23/02/2024

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which were discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advice	Action Taken
1	Mr. Jagdale A. H. suggested to select best eligible students and motivate them to appear for TCS, and Various upcoming recruitment drives.	Informed faculty mentors and class teachers to identify eligible students and motivate them to appear for aptitude exams and interviews.
2	Board members suggested to motivate students for participate in various state-level and national-level competitions.	Informed concerned project coordinator, departmental technical committee member and class teachers to motivate students for participate in various state-level and national-level events.
3	Prof. Kumbhar A. N. suggested taking a detailed review of departmental data, making some necessary changes and compiling data accordingly, and taking responsibility and participating in academic as well as infrastructural-related work	Informed staff about the preparation of departmental data and compilation. Submit SSR on 16/02/2024 successfully. Also assigned responsibilities to staff and informed them to take active participation in academic as well as infrastructural-related work.
4	Mr. Mutal S. M. suggested conducting add-on course on emerging trends in Mechanical Engineering as per the suggested topics in the meeting.	It has been decided to conduct Add-on course on Additive Manufacturing for the SY & TY Class.
5	Board members suggested to motivate students to publish at least one paper at reputed journal on their project topic and find industry sponsorship for projects also suggested to take regular reviews on the progress of projects through demos or presentation.	The project coordinator and project guides have started guidance to final-year students about how to publish project papers in journals and find industry sponsorship. Also, prepared a schedule of regular project reviews and circulated it between students.
6	Prof. Kanse A. B. suggested arranging industrial visits, expert lectures, and workshops as much as possible and preparing necessary academic documents concerning upcoming LIC visit.	Planned Add-on course, industrial visits, and expert lectures. Also, start preparation with respect to the upcoming LIC visit.



*[Signature]*  
**HOD**  
Dept. of Mechanical Engg.  
A. S.I.E.T. Ghogaon



Reg.No.MH/4775/ (Satara) Est.:27/06/1996

DTE Code : EN 6466  
University Code : 6466  
MSBTE Code : 1215

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HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Office Order**

Date: - 01/08/2024

As per AICTE and DBATU guidelines following staff members are appointed to the **Departmental Advisory Board** in the Mechanical Engineering department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon, Tal- Karad, Dist.- Satara in Academic Year 2024-25 from the date 1<sup>st</sup> Aug 2024.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member
7	Mr. Patil A. S. (Tata Consultancy services, Pune)	Alumni Representative
8	Mr. Patil O. R. (Final Year Student)	Student Representative 1
9	Mr. Lipare V. S. (TY Student)	Student Representative 2



  
Principal  
Principal

Shree Santkrupa Institute of Engg. & Tech  
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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Date: - 01/08/2024

**Departmental Advisory Board – Mech**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member	
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy services, Pune)	Alumni Representative	
8	Mr. Patil O. R. (Final Year Student)	Student Representative 1	
9	Mr. Lipare V. S. (TY Student)	Student Representative 2	



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HON. DR. USHA A. JOHARISECRETARY  
HON. MR. PRASUN A. JOHARIPRINCIPAL  
DR. SWANAND B. KULKARNI**Office Order**

Date: - 10/08/2023

As per AICTE and DBATU guidelines following staff members are appointed to the **Departmental Advisory Board** in the Mechanical Engineering department at Shree Santkrupa Institute of Engineering and Technology, Ghogaon Tal- Karad Dist.- Satara in Academic Year 2023-24 from the date 10<sup>th</sup> Aug 2023.

Sr. No.	Name of Members	Designation
<b>Internal Members</b>		
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Other Department Member
3	Mr. Mutal S. M. (Alderley PLC Pvt. Ltd., Mumbai)	Industry Representative
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept .)	Member
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept .)	Member
6	Mr. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept .)	Member
7	Mr. Patil A. S. (TCS Pune)	Alumni Representative
8	Mr. Patil O. R. (Student – Boys)	Boys Student Representative
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DR. SWANAND B. KULKARNI

Date: - 10/08/2023

**Departmental Advisory Board – Mech**

Sr. No.	Name of Members	Designation	Signature
<b>Internal Members</b>			
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman	
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HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Department: Mechanical Engineering****Notice****Date: -19/08/2022****To - All Members**

All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 27/08/2022 at 12:30 pm in Mech. HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis, students feedback and placement.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2022-23.
5. To discuss about the preparation with respect to NAAC Accreditation.
6. To discuss on revised syllabus, Academic calendar, load distribution and time table etc.
7. Any other points with permission from chair.

Copy to following DAB member

**HOD Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil S. B. (Student - Boy)	Student Representative- Boy's	
	Miss. Patil K. M. (Student - Girl)	Student Representative- Girl's	



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Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT  
HON. DR. USHA A. JOHARI

SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 27/08/2022

Date: - 27/08/2022

Venue: - Mech. HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 27/08/2022 at 12:30 Pm in Mech. HOD Cabin for Academic Year 2022-23 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 29/01/2022 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 02/02/2022. DAB review that action taken report and approved.

**2. Review of previous semester overall result analysis, students feedback and placement.**

Respected HOD Prof. Bhosale B. Y. welcome all members present in first DAB meeting of A.Y. 2022-23, He presented overall subject wise result analysis of last year exams. Board members were appreciated that result and suggested to maintained that result in future and continue to implement all activities which was decided for getting good result. Board members engaged in review students feedback of last year and detail discussion is held on points raised in students feedback.

Prof. Jagdale A. H. inform about overall placement of students. He said recruitment head Mr. Hrishikesh Dande sir from TCS, Pune has conducted online session about recruitment process of TCS. He introduces TCS Ninja test process, its syllabus and how register to appear that test.

**3. Review of previous year subject's CO-PO mapping and attainment achieved.**

Prof. Gaikwad S. S. have presents course outcome, CO PO mapping and CO PO attainments which was achieved in previous academic year. Board members has checked and analyzed all E Dairy and course file.

Prof. Kumbhar A. N. suggests to set new target level for each course and motivate staff to achieve that new target level. Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N

Seconder: Prof. Bhosale B.Y.





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**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**4. Departmental Goals and Objectives for A.Y. 2022-23.**

The Department Head presented the department's goals and objectives for the academic year 2022-23. He presented an overview of the current second, third and final year curriculum of the Mechanical Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality and relevance of the curriculum to align with emerging trends and advancements. Strengthening industry partnerships and providing students with valuable experiential learning opportunities. Promoting student engagement, well-being, and academic success.

**5. To discuss about the preparation with respect to NAAC Accreditation.**

Prof. Kumbhar A. N. informed status of work with respect to NAAC Accreditation also start collecting last 5-year data related to NAAC. As per the plan declared in last year, Institute is going to submit SSR in the end of this academic year 2022-23. Principal sir has decided to conduct review meeting of all NAAC coordinator in every week. Writing Qlm of each sub criteria is started and collecting data required for Qnm. He advised to start collecting all supporting data required for every sub criteria and upload it on Institute website. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Secunder: Prof. Bhosale B. Y.

**6. To discuss on revised syllabus, Academic calendar, load distribution and time table etc.**

HOD Prof. Bhosale B. Y. informed revised syllabus of third year class. Formal discussion is held on that syllabus. Formal discussion is held on fixed load distribution, departmental academic calendar prepared by department as per Academic Calendar published by DBATU. Board members have suggested to implement all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practicals as per time table.

**7. Any other points with permission from chair.**

Prof. Bhosale B. Y. informed all members about Institute have started new diploma courses in same Institute. We have selected Mechatronics branch which is advanced branch of Mechanical Engineering. All board members appreciate that decision taken by Institute. Board members comprehensively engaged in discussion on scope of this branch.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.





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PRESIDENT  
HON. DR. USHA A. JOHARISECRETARY  
HON. MR. PRASUN A. JOHARIPRINCIPAL  
DR. SWANAND B. KULKARNIFollowing DAB members were present for the meeting.

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil S. B. (Student - Boy)	Student Representative- Boy's	
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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 30/08/2022**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Prof. Kumbhar A. N. suggests to set new target level for each course and motivate staff to achieve that targeted attainment.	HOD have inform all staff to set new target level motivated to achieve that targeted attainment.
2	Board members advised to start collecting last five years supporting data required for every sub criterion and upload it on Institute website.	Informed staff to start collecting previous five years supporting data from A. Y. 2022-23 which is required for every sub criterion as per NAAC Accreditation.
3	Discussion and review on started new branch of Mechatronics engineering under new diploma permission.	Informed staff to collect information regarding Scope of this branch and inform it to respective diploma faculties. Also informed to go through curriculum of this branch and suggest your opinion regarding laboratory upgradation.

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara



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HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Department: Mechanical Engineering****Notice****Date: -17/02/2023****To - All Members**



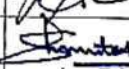
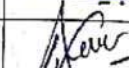


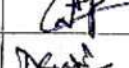

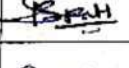
All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 25/02/2023 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. To discuss and approval course outcome of second, third & final year subjects.
3. To discuss on revised syllabus, Academic calendar, teaching learning process for DSY students etc.
4. To discussion about department vision, mission, PEO and PSO statement.
5. To discussion about Student Engagement and Experiential Learning.
6. Any other points with permission from chair.

  
**HOD****Head**Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Copy to following DAB member:

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Patil S. B. (Student - Boy)	Student Representative- Boy's	
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**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Minutes of Meeting – DAB Meeting on 25/02/2023**

**Date: - 25/02/2023**

**Venue: - Mech. HOD Cabin**

**Time: - 02:00 pm to 03:30 pm**

Departmental Advisory Board of mechanical Engineering department meeting was conducted on 25/02/2023 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2022-23 even sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda -**

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 27/08/2022 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 30/08/2022. DAB review that action taken report and approved.

**2. To discuss and approval course outcome of second, third & final year subjects.**

HOD Prof. Bhosale B. Y. presented course outcome of second, third and final year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. Discussion was held on final year academic and projects. It is suggested to motivate students to enroll NPTEL courses for 8<sup>th</sup> Sem elective subjects. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

**3. To discuss on revised syllabus, Academic calendar, teaching learning process for DSY students etc.**

Formal discussion is held on revised syllabus copy for even semester and preparation of department wise academic calendar as per Academic Calendar published by DBATU. Board members advised to prepare fixed load distribution and class time-table as per the guidelines given by IQAC. Mr. Kanse A. B. informed about revised 3<sup>rd</sup> Sem syllabus of newly admitted DSY students. Due to late DSY admission DBATU has given guideline about completion of 3<sup>rd</sup> Sem curriculum, we need to complete syllabus during period given by university. It is decided to conduct separate schedule as per last two-year practice. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.



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DR. SWANAND B. KULKARNI

**4. To discussion about department vision, mission, PEO and PSO statement**

HOD Prof. Bhosale B. Y. made aware all members about revised Institute vision, mission and quality policy statements then present draft copy of departmental vision, mission, PSO and PEO statement. Board members engaged in a comprehensive discussion about all these statements. After discussion all board members have given their approval for departmental vision, mission, PSO and PEO statement.

**5. To discussion about Student Engagement and Experiential Learning.**

HOD Prof. Bhosale B. Y. informed about admission strength in Mechanical department. He has given more emphasis on Student Engagement and Experiential Learning. The Faculty Representative provided an update on student engagement initiatives within the Mechanical Department. The Board members discussed the importance of providing students with opportunities for hands-on experience, internships, and research projects. They also emphasized the significance of fostering a supportive and inclusive learning environment. The Board members suggested organizing student-led events, mentorship programs, and industry visits to enhance student engagement and promote holistic development. As per syllabus Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**6. Any other points with permission from chair.**

Prof. Bhosale B.Y informed about Institute has appointed Mr. Hargude H. V. Sir as a NAAC consultant. He will help us for the preparation of NAAC.

Prof. Jagdale A. H. request all members about how to upgrade our Institute website. Board members was engaged in discussion on this. They suggested to find external vendors to prepare and handle our college website as per the expectation of NAAC. Prof. Gaikwad S. S. informed about the conduction of Add on course on Aut-CAD Basics for our second-year students. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Jagdale A. H.





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HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
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HON. DR. USHA A. JOHARI**SECRETARY**  
HON. MR. PRASUN A. JOHARI**PRINCIPAL**  
DR. SWANAND B. KULKARNI**Action Taken Report – DAB Meeting on 28/02/2023**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Board member suggested to motivate students to enroll NPTEL courses for 8 <sup>th</sup> Sem elective subjects.	Select 8 <sup>th</sup> Sem elective subject and informed students to complete subject course through NPTEL platform.
2	It is suggested to prepare time table schedule only for DSY class and complete the syllabus.	Separate time table prepared for DSY class and start teaching the
3	The Board members suggested organizing student-led events, mentorship programs, and industry visits to enhance student engagement and promote holistic development.	Inform staff about importance of providing students with opportunities for hands-on experience, internships, and research projects
4	As per syllabus Mr. Mutal S. M. advised to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies	Inform project coordinators and seminar Incharge to select good quality final year projects and mini projects. Also given seminar topic on emerging trends and advanced technologies
5	Board members suggested to find external vendors to prepare and handle our college website as per the expectation of NAAC.	Informed Mr. Jagdale A. H. to communicate with Mr. Deshmukh S.U to find external vendors to prepare and handle our college website as per the expectation of NAAC and Informed to share our department data to update all record.

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal. Karad, Dist. Satara





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HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

**Department: Mechanical Engineering**

**Notice**

**Date: -27/08/2021**

To - All Members

All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 03/09/2021 at 12:30 pm in Mech. HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous year overall result analysis and student feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2021-22.
5. To discuss about the preparation with respect to NAAC Accreditation.
6. To discuss on revised syllabus, Academic calendar, load distribution and time table etc.
7. To discuss about how to improve quality of technical education.
8. Any other points with permission from chair.

Copy to following DAB member

HOD  
Head  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
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2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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PRINCIPAL  
DR. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 03/09/2021

Date: - 03/09/2021

Venue: - Mech. HOD Cabin

Time: - 12:30 pm to 02:00 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 03/09/2021 at 12:30 pm in Mech. HOD Cabin for Academic Year 2021-22 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

#### 1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report

HOD Prof. Bhosale B. Y. reads minutes of previous meeting held on 13/02/2021 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. presented the action taken report dated 15/02/2021. DAB review that action taken report and approved.

#### 2. Review of previous semester overall result analysis and student feedback.

Respected HOD Prof. Bhosale B. Y. welcome all members present in first DAB meeting of A.Y. 2021-22, He presented overall subject wise result analysis of last year exams. Board members were appreciated that result and suggested to maintained that result in future and continue to implement all activities which was decided for getting good result. Board members engaged in review students feedback of last year and detail discussion is held on points raised in students' feedback.

#### 3. Review of previous year subject's CO-PO mapping and attainment achieved.

Prof. Gaikwad S. S. have presents course outcome, CO-PO mapping and CO-PO attainments which was achieved in previous academic year. Board members has checked and analyzed all E-Dairy and course file.

Prof. Kumbhar A. N. suggests to set new target level for each course and motivate staff to achieve that new target level.

Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N

Seconder: Prof. Bhosale B. Y.

#### 4. Departmental Goals and Objectives for A.Y. 2021-22.

The Department Head presented the department's goals and objectives for the academic year 2021-22. He presented an overview of the current second, third and final year curriculum of the Mechanical Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested to Enhancing the quality and relevance of the curriculum to align with emerging trends and advancements. Strengthening industry partnerships and providing students with valuable experiential learning opportunities. Promoting student engagement, well-being, and academic success.



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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**5. To discuss about the preparation with respect to NAAC Accreditation.**

Prof. Kumbhar A. N. informed all about Institute has plan to get NAAC accreditation. Institute has appointed NAAC coordinator also appointed criteria wise coordinator and team for the preparation of NAAC accreditation. Central NAAC coordinator will monitor and track all progress of work towards NAAC preparation. Prof. Bhosale B. Y. requested to maintain all necessary documents related to NAAC preparation. It is decided in IQAC meeting to conduct separate review meeting with NAAC committee once in a month. Board members has appreciated this initiative taken by Institute. All members comprehensively engaged in discussion on how to start preparation with respect to NAAC Accreditation. Board members suggested to compile all necessary documents related to NAAC accreditation. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

**6. To discuss on revised syllabus, Academic calendar, load distribution and time table etc.**

HOD Prof. Bhosale B. Y. informed that DBATU has revised their syllabus and it will be changed progressively in every year. In current academic year only second year syllabus is changed and third and final year syllabus remain same as per previous year. Formal discussion made on this revised syllabus.

Prof. Bhosale B. Y. requested to do fixed load distribution. He said allow teachers to teach same subject every year so gradually teachers obtain proficiency in many courses over a period of time, it will improve subject result. Formal discussion is held on Academic Calendar published by DBATU. Board members have suggested to implement all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table.

**7. To discuss about how to improve quality of technical education.**

Prof. Bhosale B. Y. informed as per point discussed in IQAC meeting about how to improve quality of technical education. He addressed various areas where we need to give more focus such as Fixed Load Distribution and time table, collaborative learning method, more emphasize on students mentoring, establish Research lab/Virtual Lab/ Project Lab, faculty Video lectures made available online in their YouTube channel, Add on Courses, Consultancy services, department wise Industry Advisory Board, strengthen the industry Institute interaction, increase more number of staff and students trainings, Students Online Courses (Swayam/ NPTEL), Institute active contribution in rural development, initiate social activities which is beneficial for rural areas, students should meet real life entrepreneurs, establish Incubation Center to promote startup projects and Strategies to implement Project Based Learning.

After discussion with members, decided to start implementing these academic activities from current academic year 2021-22 and progressively we will implement such activities from next academic year.

**8. Any other points with permission from chair.**

Formal discussion is held on revised IQAC formats which is used in academic process. Mr. Mutal S. M. suggested to select and complete good quality projects from students. Allocate project guide for each project and enhance the project-based learning. Encourage students to implement advanced technology, software in projects. take help from industry persons to adopt required knowledge for projects.



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Website: [www.sietghogaon.org](http://www.sietghogaon.org) Email: [ssietdegree@gmail.com](mailto:ssietdegree@gmail.com), [1215principal@msbte.com](mailto:1215principal@msbte.com)



SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY**

Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

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HON. DR. USHA A. JOHARI

**SECRETARY**  
HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

Prof. Jagdale A. H. informed all members that Our Institute is selected as a CET Exam Center. For the preparation of CET Exam Center allocate various task to all teaching and non-teaching staff. For the maintenance of computers available in labs, hardware material needs to purchase and Install CCTV in classroom and computer labs. Board members appreciated for that selection. Prof. Bhosale B. Y. informed to team to cooperate to CSE department to establish CET center requirements in our Institute. Prof. Hargude H. V. informed that to identify the topics related to Mechanical department from design stream as per Industrial need. After discussion, above points are decided unanimously.

Proposer: Mr. Mutal S. M.

Secunder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Bhashte A. V. (Student - Boy)	Student Representative- Boy's	
9	Miss. Sutar S. M. (Student - Girl)	Student Representative- Girl's	





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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

### Action Taken Report – DAB Meeting on 07/09/2021

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Prof. Bhosale B.Y suggests to set target level for each course motivate staff to achieve that targeted attainment.	HOD have inform all staff to set new target level motivated to achieve that targeted attainment.
2	Board members suggested to compile all necessary documents related to NAAC accreditation.	Informed staff compile all necessary documents related to NAAC accreditation.
3	Mr. Mutal S. M. suggested to select and complete good quality projects from students. Allocate project guide for each project and enhance the project-based learning. Encourage students to implement advanced technology, coding, software in projects, take help from industry persons to adopt required knowledge for projects	HOD will be worked as a project coordinator and allocate project guide for projects. Decided to organize some session on how to select and complete good quality projects by industry experts.
4	Prof. Bhosale B. Y. informed to team to cooperate to CSE department to establish CET center requirements in our Institute	Prof. Gaikwad S. S. has appointed from Mechanical department for Supporting to establish CET center at our institute.
5	Prof. Hargude H. V. informed that to identify the topics related to Mechanical department from design stream as per Industrial need	Prof. Jagdale A. H. has been appointed as a coordinator to Identify such topics and to Identify Expert to implement these courses.

  
**HOD**  
**Head**

Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

  
**Principal**

Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara





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PRINCIPAL  
DR. SWANAND B. KULKARNI

**Department: Mechanical Engineering**

**Notice**

**Date: -24/01/2022**

To - All Members

All Members of Departmental Advisory Board of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 29/01/2022 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.


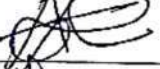
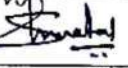
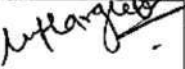
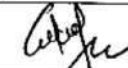


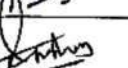
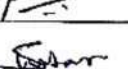
**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. To discuss and approval course outcome of second, third & final year subjects.
3. To discuss on revised syllabus, Academic calendar, teaching learning process for DSY students etc.
4. To discussion about setup department wise Industry Advisory Board.
5. To discussion about Research Initiatives and Collaborations.
6. Any other points with permission from chair.

  
HOD  
Head

Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Copy to following DAB member:

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Bhashte A. V. (Student - Boy)	Student Representative- Boy's	
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SECRETARY  
HON. MR. PRASUN A. JOHARI

PRINCIPAL  
DR. SWANAND B. KULKARNI

## Minutes of Meeting – DAB Meeting on 29/01/2022

Date: - 29/01/2022

Venue: - Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 29/01/2022 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2021-22 even Sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

1. **Confirmation of minutes of meeting of previous Meeting and Action Taken Report.**

HOD Prof. Bhosale B. Y. read out minutes of previous meeting held on 03/09/2021 and the minutes were confirmed with the permission of board members. HOD Prof. Bhosale B. Y. present the action taken report dated 07/09/2021. DAB review that action taken report and approved.

2. **To discuss and approval course outcome of second, third & final year subjects.**

HOD Prof. Bhosale B. Y. presented course outcome of second, third and final year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. Discussion was held on final year academic and projects. It is suggested to motivate students to enroll NPTEL courses for 8<sup>th</sup> Sem elective subjects. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

3. **To discuss on revised syllabus, Academic calendar, teaching learning process for DSY students etc.**

Formal discussion is held on revised syllabus copy of second, third & final year class for even semester and preparation of department wise academic calendar as per Academic Calendar published by DBATU. Prof. Gaikwad S. S. informed about revised 3<sup>rd</sup>sem syllabus of newly admitted DSY students. Due to corona pandemic DSY admission was late. As per DBATU guideline about completion of 3rd sem curriculum, we need to complete syllabus during February month period given by university. Discussion was held on planning of mandatory subjects need to teach and self-study subject and how practical need to cover. It is suggested to prepare time table schedule only for DSY class and complete the syllabus and inform students about various online platform where they can enroll and learn the remaining subjects as self-study. Prof. Hargude H. V. inform about various online platform available for such subjects. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

4. **To discussion about setup department wise Industry Advisory Board**

HOD Prof. Bhosale B. Y. inform as per principal sir guideline we need to setup department wise Industry Advisory Board to get involve industry persons for the planning and growth of teaching learning process. They will guide us to implement add on course, students internship, students and staff training and workshop, placement and entrepreneurship etc. Board





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**SECRETARY**  
**HON. MR. PRASUN A. JOHARI**

**PRINCIPAL**  
**DR. SWANAND B. KULKARNI**

members appreciate that decision. Prof. Hargude H. V. requested to take help from our industry Institute interaction cell for the formation of above committee. After discussion, above points are decided unanimously.

Proposer: Prof. Hargude H. V.

Seconder: Prof. Bhosale B. Y.

**5. To discussion about Research Initiatives and Collaborations.**

The Board members discussed the importance of research initiatives within the department and the potential for collaborations with external organizations, industries, and research institutions. HOD shared information about ongoing projects and expressed the department's commitment to fostering a culture of research and innovation. The Board members suggested exploring funding opportunities, establishing interdisciplinary research teams, and promoting research dissemination through conferences and publications. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**6. Any other points with permission from chair.**

Board members review the E-Dairy and course file of all staff. They also review the list of final year projects. Suggest few suggestions in that projects also provide some guideline for acquiring advanced knowledge from various sources. Prof. Jagdale A. H. informed about the various add on course topics related to design engineering for Mechanical engineering students.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting:**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (Alderley Plc Pvt. Ltd., Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Patil A. S. (Tata Consultancy Services, Pune)	Alumni Representative	
8	Mr. Bhashte A. V. (Student - Boy)	Student Representative- Boy's	
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HON. MR. PRASUN A. JOHARI

**PRINCIPAL**  
DR. SWANAND B. KULKARNI

**Action Taken Report – DAB Meeting on 02/02/2022**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Board member suggested to motivate students to enroll NPTEL courses for 8 <sup>th</sup> Sem elective subjects.	Select 8 <sup>th</sup> Sem elective subject and informed students to complete subject course through NPTEL platform.
2	It is suggested to prepare time table schedule only for DSY class and complete the syllabus and inform students about various online platform where they can enroll and learn the remaining subjects as self-study.	Separate time-table prepared for DSY class and start teaching mandatory subjects and inform students about various online platform where they can enroll and learn the remaining subjects as self-study.
3	Prof. Hargude N. V. requested to take help from our industry Institute interaction cell for the formation of Industry Advisory Board	Inform industry Institute interaction cell and Mr. Bhagvat Sir for giving help to form of Industry Advisory Board.
4	The Board members suggested exploring funding opportunities, establishing interdisciplinary research teams, and promoting research dissemination through conferences and publications.	Informed staff the importance of research initiatives within the department and the potential for collaborations with external organizations, industries, and research institutions and plan accordingly.

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech.  
Ghogaon, Tal. Karad, Dist. Satara





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SHRI.SHASHIKANT K. PATIL

SECRETARY  
SHRI.PRASUN A. JOHARI

I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI

## Department: Mechanical Engineering

### Notice

Date: -14/08/2020


To - All Members


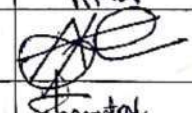
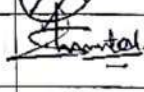
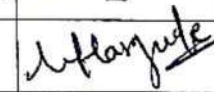
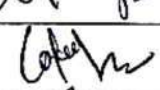


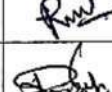
All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 22/08/2020 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. Review of previous year overall result analysis and student's feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2020-21.
5. Review E-diary and course file of staff.
6. To discuss on syllabus, Academic calendar, load distribution and time table etc.
7. To discuss about implementation of online mode for conduction of teaching learning process.
8. Any other points with permission from chair.

Copy to following DAB member

  
HOD  
Head  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
8	Miss. Patil D. V. (Student - Girl)	Student Representative- Girls	





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**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**

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SHRI.PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

## Minutes of Meeting – DAB Meeting on 22/08/2020

**Date: - 22/08/2020**

**Venue: - Mech. HOD Cabin**

**Time: - 02:00 pm to 03:30 pm**

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 22/08/2020 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2020-21 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda -

**1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 22/01/2020 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 25/01/2020. DAB review that action taken report and approved

**2. Review of previous semester overall result analysis and student's feedback.**

Respected HOD Prof. Bhosale B. Y. welcomes all members present in first DAB meeting of A.Y. 2020-21, He presented overall subject wise result analysis of last year exams. Board members were appreciated that result and suggested to maintained that result in future and continue to implement all activities which was decided for getting good result. Board members engaged in review students feedback of last year and detail discussion is held on points raised in students' feedback.

**3. Review of previous year subject's CO-PO mapping and attainment achieved.**

HOD Prof. Bhosale B. Y. have presents course outcome, CO PO mapping and CO PO attainments which was achieved in previous academic year. Board members has checked and analyzed all subjects CO-PO mapping and achieved attainments. Prof. Kumbhar A. N. suggests to set new target level for each course and motivate staff to achieve that new target level. Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Secunder: Prof. Bhosale B. Y.



Ghogaon, Tal: Karad Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050

Website: www.sietghogaon.org

Email: ssi.ghogaon@gmail.com

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SHRI.SHASHIKANT K. PATILSECRETARY  
SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**4. Departmental Goals and Objectives for A.Y. 2020-21.**

The Department Head presented the department's goals and objectives for the academic year 2020-21. He presented an overview of the current second, third and final year curriculum of the Mechanical Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed. They suggested to organize various FDP's, STP's, Project Based Learning, motivate students for enroll online courses etc. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Seconder: Prof. Bhosale B. Y.

**5. Review E-diary and course file of staff.**

Board members conducted review on all staff E-Dairy and course file prepared in last academic year. They review on Course outcome, CO-PO mapping, students' assessment, attainment, faculty contribution on various committee, FDP's, trainings, course exit survey, workshop attended by faculty and staff. Board members engaged in a comprehensive discussion about E-Dairy and course file formats.

**6. To discuss on syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion is held on syllabus copy of second, third and final year class and Academic Calendar published by DBATU. Board members have suggested to implement all necessary activities as per our practice such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**7. To discuss about implementation of online mode for conduction of teaching learning process.**

All board members admitted the overall loss of education field due to corona pandemic. All teaching learning process were disturbed due this situation. Staff has facing so much of issues to conduct online lectures and practical's also conducting internal exams. Prof. Bhosale B. Y. informed as decided in IQAC meeting, under this corona pandemic situation, as a department we need to maintained our continues teaching learning process like we conduct in offline mode. As per the directives of government, students will not be able to attend collage so we need to adopt all online platform for better conduction of all academic related activities.

Mr. Mutal S. M. informed that nowadays every organization using online platform, all work is performed through online mode, lot of online training session are organized by various collages and organization so we have to take advantages of this for our staff and students.

It is decided to use ZOOM Platform for conducting all lectures and practical's, and Google Classroom for conducting internal exams and practical exams. Also suggested to conduct all curricular, co-curricular and extra-curricular activities through online mode. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

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**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**Approved by AICTE, New Delhi & DTE Mumbai.  
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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**8. Any other points with permission from chair.**

Formal discussion is held on poor students' attendance and response in online lectures and practical's. Board members suggested to motivate students for giving their response. Also discussed about admission concerns in Mechanical department. Mr. Hargude H. V. Suggested that we have to do counselling to nearby Jr. colleges and diploma institutes and needs to introduce importance of Mechanical Engineering as career also our institutes performance and activities conducted for student career development.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
8	Miss. Patil D. V. (Student - Girl)	Student Representative- Girls	



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PROF.SWANAND B.KULKARNI**Action Taken Report – DAB Meeting on 25/08/2020**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Prof. Kumbhar A. N. suggests to set target level for each course and motivate staff to achieve that targeted attainment.	HOD have inform all staff to set new target level motivated to achieve that targeted attainment.
2	Suggested to organize various FDP's, STP's, Project Based Learning, motivate students for enroll online courses etc.	Informed staff to participate and organize various FDP's, STP's, Project Based Learning, motivate students for enroll online courses etc.
3	Board members have suggested to implement all necessary activities which was discussed in previous meeting such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table	All staff informed to implement all mentioned activities continuously. HOD will review all these activities in departmental meetings.
4	It is decided use ZOOM Platform for conducting all lectures and practicals, and Google Classroom for conducting internal exams and practical exams. Also suggested to conduct all curricular, co-curricular and extra-curricular activities through online mode.	All staff informed to use ZOOM Platform for conducting all lectures and practicals, and Google Classroom for conducting internal exams and practical exams. And conduct all curricular, co-curricular and extra-curricular activities through online mode.

  
HOD  
HeadDept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon  
PrincipalShree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist SataraGhogaon, Tal: Karad Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050  
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PROF.SWANAND B.KULKARNI**Department: Mechanical Engineering****Notice**

Date: -07/02/2021

To - All Members



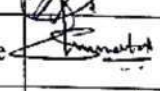
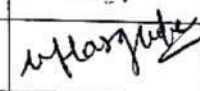
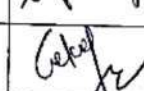


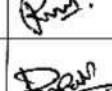
All Members of Departmental Advisory Board of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 13/02/2021 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report
2. To discuss and approval course outcome of second, third & final year subjects.
3. To discuss on syllabus, Academic calendar, teaching learning process for DSY students etc.
4. Review of online academic activities and teaching process.
5. Staff and students training through online mode.
6. Any other points with permission from chair.

Copy to following DAB member:

  
HOD  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Hargude N. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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PROF.SWANAND B.KULKARNI**Minutes of Meeting – DAB Meeting on 13/02/2021**

Date: - 13/02/2021

Venue: - Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 13/02/2021 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2020-21 even sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda -****1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 22/08/2020 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 25/08/2020. DAB review that action taken report and approved.

**2. To discuss and approval course outcome of second, third & final year subjects.**

HOD Prof. Bhosale B. Y. presented course outcome of second, third and final year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB. Discussion was held on final year academic and projects. It is suggested to motivate students to enroll NPTL courses for 8<sup>th</sup> Sem elective subjects. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

**3. To discuss on syllabus, Academic calendar, teaching learning process for DSY students etc.**

Formal discussion is held on syllabus copy of second, third & final year for even semester and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Prof. Hargude H. V. informed about revised 3<sup>rd</sup> Sem syllabus of newly admitted DSY students. Due to corona pandemic DSY admission was late. As per DBATU guideline about completion of 3<sup>rd</sup> Sem curriculum, we need to complete syllabus during February month period given by university. Discussion was held on planning of mandatory subjects need to teach and self-study subject and how practical need to cover. It is suggested to prepare time table schedule only for DSY class and complete the syllabus and inform students about various online platform where they can enroll and learn the remaining subjects as self-study. Prof. Gaikwad S. S. inform about various online platform available for such subjects.

After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.





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**SECRETARY**  
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**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

**4. Review of online academic activities and teaching process.**

Formal discussion is held on last semester online academic activities and problems faced by staff and students about the same. Prof. Jagdale A. H. informed about Institute has got subscription of ZOOM meeting application through this we can conduct more than 40 min lectures and add more than 100 participants. Board members appreciate that initiative taken by Institute.

**5. Staff and students training through online mode.**

Board members advised to increased staff training because lot of online training session are organized by various collages and organization so we have to take advantages of this for our staff and students. He suggests to allot all staff and students for this online training sessions on various areas and organize webinars for our students and staff with the help of industry Institute interaction cell.

Prof. Jagdale A. H. informed about the enlist of Add-on course for our Mechanical engineering students which are available at online mode such as Coursera, NPTEL. After discussion, above points are decided unanimously.

Proposer: Board Members

Secunder: Prof. Bhosale B. Y.

**6. Any other points with permission from chair.**

Students' representative discusses the problem faced by students to attend online activities. Most of students living in rural areas so due to network issues they have connectivity issues. Board members comprehensively engaged in discussion on this issue.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Hargude M. V. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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PROF.SWANAND B.KULKARNI**Action Taken Report – DAB Meeting on 15/02/2021**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Board member suggested to motivate students to enroll NPTEL courses for 8 <sup>th</sup> sem elective subjects.	Select 8 <sup>th</sup> Sem elective subject and informed students to complete subject course through NPTEL platform.
2	It is suggested to prepare time table schedule only for DSY class and complete the syllabus and inform students about various online platform where they can enroll and learn the remaining subjects as self-study.	Separate time-table prepared for DSY class and start teaching mandatory subjects and inform students about various online platform where they can enroll and learn the remaining subjects as self-study.
3	Board member suggests to allot all staff and students for this online training sessions on various areas and organize webinars for our students and staff	Inform staff and students to register online FDP's, STP's, webinars, workshop which will be available through online platform and organize by any organization.

  
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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Department: Mechanical Engineering****Notice**

Date: -10/08/2019

To - All Members

All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 14/08/2019 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.

Agenda:

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. Review of previous semester overall result analysis and student feedback.
3. Review of previous year subject's CO-PO mapping and attainment achieved.
4. Departmental Goals and Objectives for A.Y. 2019-20.
5. To discuss about departmental vision, mission, PEO and PSO statements.
6. To discuss on syllabus, Academic calendar, load distribution and time table etc.
7. To discuss about industry Institute Interaction.
8. Any other points with permission from chair.

HOD

Head

Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Copy to following DAB member

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
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PROF.SWANAND B.KULKARNI**Minutes of Meeting – DAB Meeting on 14/08/2019**

Date: - 14/08/2019

Venue: - Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 14/08/2019 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2019-20 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda -****1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 15/01/2019 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 17/01/2019. DAB review that action taken report and approved.

**2. Review of previous semester overall result analysis and student feedback.**

Respected HOD Prof. Bhosale B. Y. welcome all members present in first DAB meeting of A.Y. 2019-20, He presented overall subject wise result analysis of last year exams. Board members were appreciated that result and suggested to maintained that result in future and continue to implement all activities which was decided for getting good result. Board members engaged in review students feedback of last year and detail discussion is held on points raised in students' feedback.

**3. Review of previous year subject's CO-PO mapping and attainment achieved.**

HOD Prof. Bhosale B. Y. have presents course outcome, CO PO mapping and CO PO attainments which was achieved in previous academic year. Board members has checked and analyzed all subjects CO-PO mapping and achieved attainments. Prof. Kumbhar A. N. suggests to set target level for each course and motivate staff to achieve that target level. Discussion was held on action plan to achieve that target level in current academic year. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Seconder: Prof. Bhosale B.Y.

**Departmental Goals and Objectives for A.Y. 2019-20.**

The Department Head presented the department's goals and objectives for the academic year 2020-21. He presented an overview of the current second year and third year curriculum of the Mechanical Department. The Board members engaged in a comprehensive discussion about areas where improvement is needed.



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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**4. To discuss about departmental vision, mission, PEO and PSO statements.**

HOD Prof. Bhosale B. Y. made aware all members about Institute vision, mission and quality policy statements then present draft copy of Mechanical department vision, mission, PSO and PEO statement. Board members engaged in a comprehensive discussion about all these statements. Prof. Kumbhar A. N. have suggested to take all stakeholders feedback about these statements. Students' representative also shares their views and expectation from department and Institute. Mr. Mutal S. M. and Mr. Gaikwad S. S. has shared their views about how Institute can link with industry.

After discussion it is decided to take more feedback and suggestion from stakeholders before finalize those statements. After discussion, above points are decided unanimously.

Proposer: Prof. Kumbhar A. N.

Seconder: Prof. Bhosale B. Y.

**5. To discuss on third Sem syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion was held on syllabus copy of second and third year and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Board members have suggested to implement all necessary activities which was discussed in previous meeting such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table. They advised to add all these activity schedule in master time table. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**6. To discuss about industry Institute Interaction**

Prof. Bhosale B. Y. informed discussion was held in IQAC meeting, he made aware about the importance of Industry Institute Interaction to bridge the gap between industry and academia. He said we should collaborate with various industry. So, it is easy for us to improve our quality. With the help of industries, we can Start working in live Projects or Research Projects, design and conduct Add on Courses, Start Consultancy services, Students and staff will go and visit to industry and observe the working culture and technology used in industry, student's internship and placements etc.

Mr. Jagdale A. H. suggests to setup an Industry Advisory Board with an objective to establish strong industry connects. With the help of industry persons, we can conduct workshops such as SDP, FDPs with collaboration with industry. Prof. Bhosale B.Y. informs that Institute has appointed Mr. Bhagwat Sir very experienced person in Industry relationship as Industry Institute Interaction coordinator. He will help Institute to find and collaborate with industry to perform above activities

All board members have appreciated that initiative taken by Institute and suggested to start conducting interaction with industry.



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PROF.SWANAND B.KULKARNI**7. Any other points with permission from chair.**

Prof. Kanse A. B. presented the points were raised in last year mentor meet. Board members engaged in a comprehensive discussion about student's feedback.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
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**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

## Action Taken Report – DAB Meeting on 18/08/2019

HOD Prof. Bhosale B.Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Prof. Kumbhar A. N. suggests to set target level for each course and motivate staff to achieve that targeted attainment.	HOD have inform all staff to set target level motivated to achieve that targeted attainment.
2	Prof. Kumbhar A. N. have suggested to take all stakeholders feedback while preparation of departmental vision, mission, PEO and PSO.	HOD have start to collect all stakeholder's feedback.
3	Board members have suggested to implement all necessary activities which was discussed in previous meeting such as students' attendance and assessments, mentor meet, remedial lectures and conduction of lectures and practical's as per time table	All staff informed to implement all mentioned activities continuously. HOD will review all these activities in departmental meetings.

  
**HOD**  
**Head**  
 Dept. of Mechanical Engg.  
 S.S.I.E.T. Ghogaon

  
**Principal**  
 Shree Santkrupa Institute of Engg. & Tech.  
 Ghogaon, Tal. Karad, Dist. Satara



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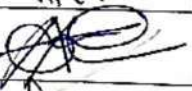
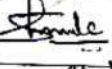

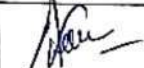
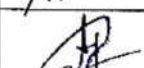
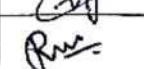
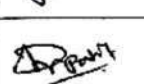
PRESIDENT  
SHRI.SHASHIKANT K. PATILSECRETARY  
SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Department: Mechanical Engineering****Notice****Date: - 16/01/2020****To - All Members**

All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 22/01/2020 at 02:00 pm at ME HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. To discuss and approval course outcome of second and third year subjects.
3. To discuss on syllabus, Academic calendar, load distribution and time table etc.
4. Discussion on activities through industry Institute interactions.
5. Student Support and Engagement.
6. Any other points with permission from chair.

  
**HOD  
Head****Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon****Copy to following DAB member:**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
	Miss. Patil D. V. (Student - Girl)	Student Representative- Girls	



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Email: ssiet.ghogaon@gmail.com



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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Minutes of Meeting – DAB Meeting on 22/01/2020**

Date: - 22/01/2020

Venue: - Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 22/01/2020 at 2.00 Pm in ME HOD Cabin for Academic Year 2019-20 even Sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda -****1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 14/08/2019 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 18/08/2019. DAB review that action taken report and approved.

**2. To discuss and approval of course outcome of second and third year subjects.**

HOD Prof. Bhosale B. Y. presented course outcome of second and third year subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB.

**3. To discuss on syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion was held on syllabus copy of second and third year for even semester and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. Formal discussion was held on list of practical's, required software, equipment's to perform these practical's.

**4. Discussion on activities through industry Institute interactions.**

As per IQAC suggested to strengthen industry Institute interactions. Formal discussion was held on how to initiate interaction activities. Mr. Mutal S. M. suggested to sign MOU with industry, so after MOU industry will bound to help us for conducting various activities. Prof. Jagdale A. H. informed about recently staff visit conducted at pune under industry Institute interactions concept. After discussion, above points are decided unanimously.

Proposer: Mr. Mutal S. M.

Secunder: Prof. Bhosale B. Y.



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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**5. Student Support and Engagement.**

The Faculty Representative provided an overview of the existing support services and initiatives for Mechanical students. The Board members discussed the importance of providing comprehensive academic support, mentoring, and career guidance to ensure student success. They also emphasized the need to create opportunities for student engagement, such as organizing seminars, guest lectures, and student-led events. The Board members proposed exploring partnerships with industry to offer internships, scholarships, and mentorship programs for students. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**6. Any other points with permission from chair.**

Board member inform department to start and implement Add-on course, industrial visits, expert lectures for students. These activities act as a bridge and remove the gap between academic process and industry need. After deep discussion with all member, it is unanimously decided to conduct all above activities. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Following DAB members were present for the meeting.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Kumbhar A. N. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Prof. Jagdale A. H. (Assi. Prof. Mechanical Engineering Dept.)	Member	
7	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
	Miss. Patil D. V. (Student - Girl)	Student Representative- Girls	



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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Action Taken Report – DAB Meeting on 25/01/2020**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Mr. Mutal S. M. suggested to sign MOU with industry, so after MOU industry will bound to help us for conducting various activities.	Informed staff to interact with various industries, build relation with them and try to sign MOU.
2	Suggested to create opportunities for student engagement, such as organizing seminars, guest lectures, and student-led events. The Board members proposed exploring partnerships with industry to offer internships, scholarships, and mentorship programs for students.	Informed staff to build relation with industry persons and requested to conduct or organizing seminars, guest lectures, and student-led events, internships, scholarships, and mentorship programs for students.
3	Board member inform department to start and implement Add on course, industrial visits, expert lectures for students.	Department have started planning of implementation of add on course, industrial visits, expert lectures for Mechanical students.

  
**HOD**  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech.  
Ghogaon, Tal Karad, Dist. Satara



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**SECRETARY**  
SHRI.PRASUN A. JOHARI

**I/C PRINCIPAL**  
PROF.SWANAND B.KULKARNI

**Department: Mechanical Engineering**

**Notice**

**Date: -16/08/2018**


**To - All Members**

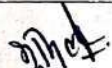
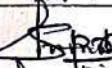
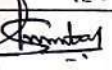
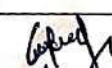
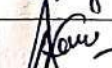

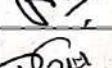
All Members of **Departmental Advisory Board** of Mechanical Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 24/08/2018 at 02:00 pm in Mechanical HOD Cabin. You are requested to attend the meeting.

**Agenda:**

1. Welcome and Introduction of DAB Member
2. To Review of DAB Roles and Responsibilities.
3. To discuss about strategies, function and benefits of DAB.
4. Departmental Goals and Objectives for A.Y. 2018-19.
5. To discuss about Institute vision, mission statements.
6. To discuss on third Sem syllabus, Academic calendar, load distribution and time table etc.
7. Any other points with permission from chair.

Copy to following DAB member

  
**HOD  
Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Pawar D. D. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
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SHRI.SHASHIKANT K. PATIL

SECRETARY  
SHRI.PRASUN A. JOHARI

I/C PRINCIPAL  
PROF.SWANAND B.KULKARNI

## Minutes of Meeting – DAB Meeting on 24/08/2018

Date: - 24/08/2018

Venue: -Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 24/08/2018 at 2.00 Pm in Mechanical HOD Cabin for Academic Year 2018-19 odd sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

### Following points were discussed in the meeting as per the agenda --

**1. Welcome and Introduction of DAB Member.**

Respected HOD Prof. Bhosale B. Y. welcome all members present and made aware of the introduction of DAB at the department level.

**2. To Review of DAB Roles and Responsibilities.**

The Chairperson provided a brief overview of the roles and responsibilities of the DAB members, highlighting their significance in providing strategic guidance, support, and expertise to the Mechanical Engineering Department.

The members were encouraged to actively participate in discussions, share their insights, and collaborate for the betterment of the department.

**3. To discuss about strategies, function and benefits of DAB.**

The strategies, functions and benefits were decided after brain storming session among the DAB members.

Respected HOD advised that quality improvement is a continuous process the DAB will become a part of the departmental system.

**4. Departmental Goals and Objectives for A.Y. 2018-19.**

The Department Head presented the department's goals and objectives for the academic year 2018-19.

He presented an overview of the current second year curriculum of the Mechanical Department. The Board members engaged in a comprehensive discussion about the curriculum's strengths, weaknesses, and areas that require updates.

**5. To discuss about Institute vision, Mission statements.**

HOD Prof. Bhosale B. Y. made aware all members about Institute vision, mission and quality policy statements. Board members engaged in a comprehensive discussion on all these statements.

Prof. Pawar D. D. advised HOD to prepare department vision, mission, PEO and PSO statement as per the standard norms and make approval from IQAC. He informs HOD to ask all faculty about preparation course outcome of their subjects and take approval from DAB and IQAC. After discussion, above points are decided unanimously.

Proposer: Prof. Pawar D. D.

Secunder: Prof. Bhosale B.Y.

**6. To discuss on third sem syllabus, Academic calendar, load distribution and time table etc.**

Formal discussion is held on syllabus copy third sem and Academic Calendar published by DBATU. Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. They emphasis implementation and conduction of teaching learning process in department. Prof. Kumbhar A. N. advised to conduct



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PROF.SWANAND B.KULKARNI

regular lectures and practical's, all internal exams and syllabus coverage as per academic calendar. It is decided to conduct students feedback about curricular, co-curricular activities and every year DAB will review this feedback make necessary actions. He advised to conduct student mentor meet and remedial lectures for slow learners. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B.Y.

7. Any other points with permission from chair.

HOD Prof. Bhosale B.Y. requested all members to support and suggest all various areas of improvements in department for its effective and efficient working.

After discussion it is unanimously decided that DAB meetings will be conducted twice in an academic year and every meeting will be conducted before start of odd and even Sem respectively.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Attendance of DAB members.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Pawar D. D. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Action Taken Report – DAB Meeting on 26/08/2018**

HOD Prof. Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Prof. Pawar D. D. advised HOD to prepare department vision, mission, PEO, PSO statement and course outcome of third Sem subjects.	HOD have started the preparation of departmental vision, Mission and PSO, PEO statements and made awareness to all stakeholders. He also informs to all staff to prepare course outcome of their respective subjects.
2	Board members advised to prepare teaching load distribution and class time table as per the guidelines given by IQAC. And to conduct regular lectures and practical's, all internal exams and syllabus coverage as per academic calendar. They advised to conduct student mentor meet and remedial lectures for slow learners.	HOD have prepared departmental load distribution and Class time table. And inform all staff to conduct regular lectures and practical's, all internal exams, Mentor meet, remedial lectures and syllabus coverage as per academic calendar.

*[Signature]*  
**Head**  
Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

*[Signature]*  
**Principal**  
Shree Santkrupa Institute of Engg. & Tech  
Ghogaon, Tal Karad, Dist. Satara



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SHRI.SHASHIKANT K. PATILSECRETARY  
SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNIDepartment: Mechanical EngineeringNotice

Date: -12/01/2019

To - All Members

All Members of **Departmental Advisory Board** of Computer Science & Engineering department in Shree Santkrupa Institute of Engineering and Technology, Ghogaon are informed that we have arranged meeting on 15/01/2019 at 02:00 pm in Mech. HOD Cabin. You are requested to attend the meeting.

## Agenda:

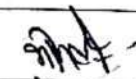
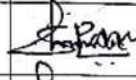
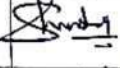
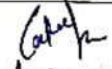
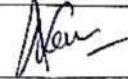

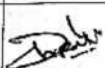
1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report.
2. To discuss and approval of course outcome of third and fourth semester subjects.
3. To discuss the various formats used in Institute and department level.
4. To discuss about result analysis of previous exam.
5. To discuss about departmental activities, need to be conducted.
6. Any other points with permission from chair.

  
HOD

Head

Dept. of Mechanical Engg.  
S.S.I.E.T. Ghogaon

Copy to following DAB member:

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Pawar D. D. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
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SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**Minutes of Meeting – DAB Meeting on 15/01/2019**

Date: - 15/01/2019

Venue: - Mech. HOD Cabin

Time: - 02:00 pm to 03:30 pm

Departmental Advisory Board of Mechanical Engineering department meeting was conducted on 15/01/2019 at 2.00 Pm in Mech. HOD Cabin for Academic Year 2018-19 even sem. The agenda of the meeting was conveyed along with meeting notice. Meeting started with the permission of board members.

**Following points were discussed in the meeting as per the agenda -****1. Confirmation of minutes of meeting of previous Meeting and Action Taken Report**

HOD Prof. Bhosale B. Y. read minutes of previous meeting held on 20/08/2018 and the minutes were confirmed with the permission of board members.

HOD Prof. Bhosale B. Y. present the action taken report dated 26/08/2018. DAB review that action taken report and approved.

**2. To discuss and approval of course outcome of third and fourth semester subjects.**

HOD Prof. Bhosale B. Y. presented course outcome of third and fourth semester subjects prepared by subject teachers. Board members have suggested some corrections and improvements in CO statements. After deep discussions with board members all CO's were finalized and approved by DAB.

**3. To discuss the various formats used in Institute and department level.**

HOD Prof. Bhosale B. Y. presented common formats circulated by IQAC cell which will be used in various curricular, cocurricular and extra-curricular activities conducted in Institute and department level. Board members engaged in a comprehensive discussion on all these formats then after all these formats were approved.

**4. To discuss about result analysis of previous exam.**

Prof. Gaikwad S. S. presented result analysis report of winter 2018 exam. Board members were appreciated that result and suggested to maintained that result in future. Board member suggested that, to get good results in end sem exams keep continuously monitor students' performance in all internal exams, practical exams, continuous assessments, students attendance, students mentoring, remedial lectures etc. after discussion it is decided to take review on all above areas on a regular basis in departmental meetings. After discussion, above points are decided unanimously.

Proposer: Board Members

Seconder: Prof. Bhosale B. Y.

**5. To discuss about departmental activities, need to be conducted.**

Board members suggested that, along with teaching learning process various other activities need to be conducted at department level. These activities will be beneficial for students' overall growth. Industrial visits, expert lectures, workshops, various competitions, department industry interaction, conference, seminars etc. need to be conducted on regular basis. Encourage students and staff to participate in such activities.

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**SHREE SANTKRUPA SHIKSHAN SANSTHA'S  
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY (B.TECH)**Approved by AICTE, New Delhi & DTE Mumbai.  
Affiliated to Dr. Babasaheb Ambedkar Technological University Lonere, Dist - RaigadPRESIDENT  
SHRI.SHASHIKANT K. PATILSECRETARY  
SHRI.PRASUN A. JOHARII/C PRINCIPAL  
PROF.SWANAND B.KULKARNI**6. Any other points with permission from chair.**

Formal discussion is held on internal exam tools which was used in Progressive Test 1 and 2. It is decided to use tools which is given by DBATU. Prof. Bhosale B.Y suggested to prepare and maintained E Dairy and course file by all faculty on regular basis. Also conduct and review CO PO mapping, attainment and course exit survey.

Prof. Gaikwad S. S. informed about the conduction of Add on course on Soft Skill for second year students. Board member inform department to implement a greater number of Add-on course for students. These courses act as a bridge and remove the gap between academic process and industry need. After deep discussion with all member, it is unanimously decided to conduct two add on courses every year. After discussion, above points are decided unanimously.

Proposer: Prof. Pawar D. D.

Seconder: Prof. Bhosale B. Y.

**Adjournment:**

HOD thanked all the attendees for their active participation and contributions to the meeting. The meeting was adjourned by vote of thanks.

**Attendance of DAB members.**

Sr. No.	Name of Members	Designation	Signature
1	Prof. Bhosale B. Y. (I/C HOD Mechanical Engineering Dept.)	Chairman/Secretary	
2	Prof. Pawar D. D. (I/C HOD Civil Engineering Dept.)	Member	
3	Mr. Mutal S. M. (L&T Hydrocarbon Engineering, Mumbai)	Industry Representative	
4	Prof. Gaikwad S. S. (Assi. Prof. Mechanical Engineering Dept.)	Member	
5	Prof. Kanse A. B. (Assi. Prof. Mechanical Engineering Dept.)	Member	
6	Mr. Lad R. L. (Student - Boy)	Student Representative- Boy's	
7	Miss. Patil D. V. (Student - Girl)	Student Representative- Girls	





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**SECRETARY**  
**SHRI.PRASUN A. JOHARI**


**I/C PRINCIPAL**  
**PROF.SWANAND B.KULKARNI**

## Action Taken Report – DAB Meeting on 17/01/2019

HOD Bhosale B. Y. presented the action taken report on agenda points, which discussed in the meeting, as shown in the following table.

Sr. No	Suggestion/ Advise	Action Taken
1	Board member suggested to keep continuously monitor students performance in all internal exams, practical exams, continuous assessments, students attendance. students mentoring, remedial lectures to get good result in exams	HOD have decided to take review on all said areas on a regular basis in departmental meetings and discussed with staff if any difficulties occurred.
2	Prof. Pawar D. D. suggested to prepare and maintained E-Dairy and course file by all faculty on regular basis. Also conduct and review CO PO mapping, attainment and course exit survey.	HOD have informed all staff to prepare and maintained E Dairy and course file on regular basis. Also conduct CO PO mapping, attainment and course exit survey. HOD will review above points regularly in departmental meeting.
3	Board member inform department to start and implement Add-on course for students.	Department have started planning of implementation of add on course for Mechanical students.

  
**HOD**  
**Head**  
 Dept. of Mechanical Engg.  
 S.S.I.E.T. Ghogaon

  
**Principal**  
 Shree Santkrupa Institute of Engg. & Tech  
 Ghogaon, Tal Karad, Dist. Satara

